

39th ANNUAL REPORT 1992-93

**PRESENTED TO THE ANNUAL MEETING OF THE
GENERAL BODY ON THE 9th OCTOBER, 1993**



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INDRAPRASTHA ESTATE, RING ROAD, NEW DELHI - 110 002**

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Thirty-Ninth Annual Report

1992-93

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Thirty-Ninth Annual Report

1992-93

A. AN OVERVIEW

This is the 39th Annual Report on the activities of the Institute for the year 1992-93.

During the year, the Institute completed seven research studies on varied themes.

A study on "Legislative Framework of Panchayati Raj in India" completed during the year gives detailed data base information on Panchayati Raj Institutions in India and a comparative picture of the existing Panchayati Raj Acts in various States. The study contains a comprehensive comparative review and highlights the salient features of the legislations relating to Panchayati Raj. This study has since been published. Another research study on the grievances relating to the financial grants of the minority managed educational institutions functioning under various State/U.T. Administrations in India, sponsored by the Minorities Commission has been completed. The study attempts to explore the concept of the minority from sociological, psychological, political, geographical, demographic, legal, constitutional stand-points in historical and comparative global context, in order to concretise the concept in the Indian perspective. Another significant research effort was taking up of a comparative study of the institution of Ombudsman in India and the United Kingdom under the British Council Higher Education Link Scheme. This scheme aims at exposing academic staff from both the sides to the strengths of other institutions and providing opportunities for field experience for British researchers and access to British facilities to Indian researchers. As part of the scheme, a joint research on Ombudsman is being conducted focusing on differences of perception of Ombudsman's role in the developing world. The study will be finalised by the end of 1994.

During the year, the Institute took up the Consultancy work on a larger scale. It has on hand 12 consultancy assignments worth about Rs. 42 lakh. These assignments are in areas such as development of computer software for different organisations, corporate planning, organisational and financial management, evaluation of training programmes, etc.

With the expertise of our faculty in different areas, we propose to render more consultancy services to the government and public sector undertakings and efforts are being made in this direction. In addition to earning substantive revenue for the IIPA, these assignments bring our faculty closer to the administration and help in developing deeper insight into the problems and realities of public administration.

During the year, the Institute conducted as many as 62 training programmes as against 45 programmes last year (1991-92). This represents an increase of about 40 per cent in the number of courses organised as compared to last year and is among the highest number of courses organised at IIPA. The most significant feature of the Institute's training effort was that 22 new training programmes were launched in diverse areas of public administration

whereas nine programmes were dropped. Some of these new programmes were on areas like 'Participative Rural Development Management', 'Attitudinal Transformation for Better Performance', 'User Education for Librarians', 'Emerging Trends in Financial Services', 'Management of Natural Resources and Environment', 'Administering Consumer Protection', 'Environmental Laws for Officers of Central and State Pollution Boards'; etc.

A mention may also be made of the Orientation Programme for Senior Level Bangladesh Civil Service Officers, sponsored by the Ministry of External Affairs, which was organised by the IIPA. The Centre for Urban Studies organised 11 training programmes. The APPPA (18th) attracted 29 participants from different All India and Central Services and State Governments.

The Institute organised three Seminars/Workshops during the year. The Institute was one of the sponsors of the National Seminar on the "Working of the Indian Constitution and the Need for Constitutional Reform". A Meeting of the Heads of State Administrative Training Institutes was organised to deliberate on issues involved in new areas of training. The Institute also organised a National Workshop on "Rural Industries" which discussed some preliminary questions relating to rural industries in India and policies for rural industrialisation.

A significant event during the year is that the IIPA has been made a nodal institution of the Ministry of Rural Development, which has initiated a project for training of trainers and training of representatives of Panchayati Raj Institutions and local level bureaucracy. The Institute has been entrusted with the responsibility for training the faculty of State level institutions of the States of Punjab, Haryana, Madhya Pradesh, Rajasthan and the Union Territory of Delhi. Apart from the Training of Trainers programmes for these States, the responsibility of identifying different training institutions at State and sub-State levels in these States has also been assigned to IIPA. To support these training activities, IIPA has been requested to undertake research studies and a number of case studies.

Guidelines for preparation of new case studies and Annual Case Study Award Scheme have been widely circulated and there has been encouraging response. During the year under review, 11 case studies were received under the Annual Case Study Award Scheme. Vigorous efforts are on to make the Programme popular and distinguished academicians and administrators as well as leading academic institutions are being invited to contribute case studies.

The Planning and Advisory Committee of the Institute meets frequently to review and plan academic activities of the Institute.

The Indian Journal of Public Administration continues to play a leading role in the field of public administration and enjoys wide readership. The Special Number on "India's Population Policy and Its Implementation : The Emerging Scenario" has received appreciative comments from several quarters. The other quarterly journal *Nagarlok* is regarded as the key publication in the area of urban development. Its Special Number on "Sustainable Urban Development" has been well received. The Institute's quarterly *Documentation in Public Administration* continued to be brought out. However, timely publication of this could not be possible during the year for various reasons. Efforts are being made to bring it update.

The Institute during the year brought out five publications. Of these, mention may be made of the publications *Urban Health System* and *Natural Disaster Reduction*.

As a follow-up of the Library Committee Report on Modernisation and Upgradation of the IIPA Library, steps were taken to computerise various activities of the Library and to provide training to the staff to have familiarity with the software packages. The Library has now begun its in-house activity related to acquisition and cataloguing of current documents and started printing the catalogue cards through the computer system. A Memorandum of Understanding has also been signed with Delhi Library Network (DELNET) which entitles the Institute's Library to become their member. With the establishment of network facility with DELNET, the Library is in a position to interact with leading libraries in Delhi with regard to inter-library loan, to know the availability of the documents and bibliographical index.

With the establishment of a local branch at Magadh-Bodh Gaya, the number of regional and local branches now stands at 18 and 45 respectively. The Institute attaches lot of importance to the development and activation of its regional and local branches. The Committee, constituted under the Chairmanship of Shri T.N. Chaturvedi, Chairman, Standing Committee, to examine the various issues related to the development of branches, has since completed its task.

The Institute also assisted the branches in the conduct of training programmes, seminars/conferences. Some senior members of the faculty and Director, IIPA were associated with the training course on 'Management Information System' conducted by the Maharashtra Regional Branch at Bombay. The Institute's faculty presented the theme paper and also participated in the seminar on 'Administrative Reforms' organised by Orissa Regional Branch at Bhubaneswar. The Institute's faculty was also associated in the conduct of the seminar organised by the Uttar Pradesh Regional Branch at Lucknow on 'Politician, Citizen and Bureaucrat' and presented a paper.

Andhra Pradesh Regional Branch which was lying dormant for quite sometime has since been reactivated. The elected office-bearers of the branch now hold regular meetings to transact its business.

The impact of resource crunch and financial constraints has continued during this year as well. In spite of efforts being made by the Institute to augment its financial resources by way of conducting more fee-based training programmes, taking up commissioned research and consultancy assignments, still there is an accumulated deficit of Rs. 19.42 lakh till the end of financial year 1992-93.

The Institute's developmental activities have been included in the Eighth Five Year Plan. A sum of Rs. 30 lakh was received from the Ministry of Personnel, Public Grievances and Pensions as the Plan Grant during the year 1992-93. This amount has been spent on development and modernisation of infrastructure in the Institute.

We are grateful to Hon'ble Rashtrapati, Dr. Shankar Dayal Sharma, for having kindly agreed to be Patron of IIPA.

We are also grateful to Hon'ble Vice-President of India, Shri K.R. Narayanan, the President of the Institute, for his gracious support to the Institute.

Our sincere thanks are due to Shri S.B. Chavan, Chairman of the Institute, for his consistent support and valuable advice on matters concerning the Institute.

We are thankful to Shri T.N. Chaturvedi, Chairman, Standing Committee and members of the Executive Council and its various Committees for their valuable contribution in furtherance of the activities of the Institute.

We are beholden to the members of the Institute and regional/local branches who have always encouraged various activities of the Institute. Our thanks are due to the Department of Personnel and Training, Department of Rural Development, and the Ministry of Urban Development, for the consistent support extended to the activities of the Institute. We are grateful to the Planning Commission for their support in getting the proposals for modernisation and upgradation of the Institute included in the Eighth Five Year Plan. We are grateful to the United Nations Development Programme (UNDP) for according their approval to the Project "Strengthening and Upgrading the IIPA". Our thanks are also due to various Ministries and Agencies of Central and State Governments for extending cooperation and support in strengthening the activities of the Institute.

B. ASSOCIATIONAL ACTIVITIES

B.1 THIRTY-EIGHTH ANNUAL MEETING OF THE GENERAL BODY

The Thirty-eighth Annual General Body Meeting of IIPA was held on October 29, 1992 in IIPA's Auditorium. Shri K.R. Narayanan, Vice-President of India, was unanimously elected as the President of the IIPA. Shri K.R. Narayanan, Vice-President of India and President of IIPA gave the inaugural address. After the President's address, Shri S.B. Chavan, Union Minister of Home Affairs and Chairman of IIPA, presided over the meeting.

The meeting was attended by 289 members. The House approved the proceedings of the Thirty-seventh Meeting of the General Body held on October 26, 1991, the Annual Report and the Annual Statement of Accounts for the year 1991-92. M/s Thakur Vaidyanath Aiyar and Co. were re-appointed as the Auditors of the Institute for the year 1992-93.

B.2 THIRTY-SIXTH ANNUAL CONFERENCE OF THE MEMBERS

The Thirty-sixth IIPA Members' Annual Conference was held on October 30, 1992. The theme of the Conference was "Future of Teaching, Training and Research in Public Administration with Special Reference to Changing Economic Policies and Programmes". Prof. M.V. Mathur, Vice-President of IIPA, presided over the first session and Dr. V. Subramanian, Vice-President, IIPA and Shri M. Subramanian, Member, Executive Council, presided over second and third sessions respectively.

The Conference was attended by 253 members. Prof. R.K. Tiwari of IIPA presented the discussion paper on the theme of the Conference. Besides the discussion paper, synopses of the papers on the theme were circulated to Conference participants.

Prior to holding of the Conference, ten Regional Conferences on the same theme were also held at Guwahati (Assam), Hyderabad (Andhra Pradesh), Patna (Bihar), New Delhi (Delhi), Bangalore (Karnataka), Trivandrum (Kerala), Bombay (Maharashtra), Jaipur (Rajasthan), Madras (Tamil Nadu) and Lucknow (Uttar Pradesh).

B.3 THE EXECUTIVE COUNCIL

The following were declared elected as members of the Executive Council in the biennial election held in August-September, 1992 :

Elected for Four-Year Term (1992-96)

1. Shri B.C. Mathur
2. Shri Veerana Aivalli
3. Shri Shankar N. Bajpe
4. Prof. K. Kamalanathan
5. Prof. V. Shanmugasundaram
6. Shri M. Subramanian
7. Prof. S.K. Goyal
8. Dr.(Mrs) Noorjahan Bava
9. Dr.(Mrs.) Yasodha Shanmugasundaram

10. Shri M. Thyagarajan

Elected for Two-Year Term (1992-94)

11. Prof. P. Chandrasekharan

12. Dr.(Mrs) K.G. Russia

The Council in its meeting held on October 29, 1992, elected Prof. M.V. Mathur and Dr. V. Subramanian as Vice-Presidents of the Institute for a period of two years (1992-94).

The Council also re-elected Shri G.C.L. Joneja as Honorary Treasurer of the Institute for a period of two years (1992-94) and coopted Shri R.N. Haldipur, Prof. T.N. Kapoor, Prof. Mohit Bhattacharya, Shri T.N. Dhar, Prof. V.C. Kulandaiswamy and Prof. S.N. Mishra on the Executive Council for a term of two years (1992-94). The Secretary, Ministry of Personnel, Member-Secretary, Planning Commission and Secretary, Ministry of Rural Development were also coopted on the Executive Council.

The Council also coopted the Chairmen of the Regional Branches of Andhra Pradesh, Assam and Tamil Nadu for a period of two years.

Meetings of Committees

The Executive Council met four times during the year and the Standing Committee had four meetings. The Academic Committee met twice during the year.

The Editorial Board met twice during the year; the Committee on Case Studies held two meetings and the Screening Committee for Admission of New Members met six times during the year.

B.4 MEMBERSHIP

During the year, 750 new members (388 Members, 194 Life Members, 10 Corporate Members, 87 Associate Members and 71 Student Members) were admitted. Forty-six Members compounded their membership to life membership. Nine Corporate Members also compounded their liability for 20 years. The number of those resigned stood at: Member 1, Life 2, and Corporate 9. Five Members and 23 Life Members are reported to have expired during the year.

The names of 425 Members and 13 Corporate Members whose subscription fell in arrears for more than two years, i.e., since 1990 were removed from the Membership Rolls of the Institute under Rule 35(1) of the Rules of the Institute. The categorywise membership as on March 31, 1993 stood at:

	1991-92	1992-93
Members	2050	1961
Life Members	6458	6673
Corporate Members	193	172
Corporate for 20 years	74	83
Associate Members	197	284
Student Members	88	159
	<u>9060</u>	<u>9332</u>

B.5 REGIONAL AND LOCAL BRANCHES

During the year, a local branch at Magadh-Gaya was established. With this, the number of regional and local branches at the close of the year stood at 18 and 45 respectively.

A meeting of the office-bearers of the regional and local branches of the IIPA was held at Delhi on October 29, 1992 at the Institute. The regional/local branches represented at the meeting were : Andhra Pradesh, Assam, Bihar, Delhi, Jammu and Kashmir, Karnataka, Kerala, Maharashtra, Orissa, Tamil Nadu, West Bengal (regional branches); and Aizawl, Budaun, Jabalpur, Karimnagar, Madurai, Manipur, Meerut, Nagpur, Patiala, Sangli, Sirohi, Solapur, Tirunelveli, Vaishali, Vadodara, Vallabh Vidyanagar, Villupuram, and Warangal (local branches). Some of the suggestions/observations made by the office-bearers in the meeting were: (i) Audit by a Chartered Accountant of the Accounts of local branch need not be insisted upon; (ii) IIPA should monitor the work of the regional and local branches and inactive branches may be wound up; (iii) There need be round the year linkages between the headquarters and branches; and involvement of faculty with the working of branches will be of great help to the activities of the branches; (iv) Financial assistance to local branches for conducting conferences on the theme of the Annual Conference of the Institute may be considered; (v) The IIPA may write to the State Governments for providing some accommodation for the branch(s) in the State; (vi) Eminent personalities visiting IIPA may be requested to visit and address some branches at their convenience; (vii) Creation of zones for organising joint seminars/conferences may be considered; (viii) The question regarding minimum number of members for a regional branch in North-Eastern region may be considered. One way can be to consider local branches in this region as regional branches; (ix) IIPA should avail of NICNET facilities for collecting data for research projects; and (x) Financial assistance may be provided to the branches for undertaking studies on District Administration.

The Committee on Development of Branches has finalised its report for consideration of the Executive Council.

A sum of Rs. 3,22,053 was paid during the year as financial assistance to the branches for carrying out their programmes/activities.

The activities pursued by regional/local branches during the year are reported in Annexure IV.

B.6 ESSAY COMPETITION

The following subjects were identified for the Annual Essay Prize Competition — 1992 :

1. Administrative Challenges of the New Liberalised Industrial Policy;
2. Towards Effective Decentralised Policy; and
3. Re-orienting Public Enterprises.

In all, 34 Essays — 31 in English and 3 in Hindi — were received and evaluated by a Committee of Judges comprising Dr. Anand Sarup, Dr. S.L. Rao, and Shri B.C. Mathur.

One first prize of Rs. 2000 was given to Prof. Laxmi Narain for his essay on "Reorienting Public Enterprises"; two Second prizes of Rs. 1500 each were given to Shri Prem Narain

Sharma for his essay on "Towards Effective Decentralised Policy" and Prof. C.V. Raghavulu for his essay on "Administrative Challenges of New Industrial Policy". None of the essays in Hindi merited first or second prize. One consolation prize of Rs. 1000 was awarded to Ms. Sangeeta Kumari for her essay on "सार्वजनिक उद्यमों की पुनर्चना".

B. 7 CONDOLENCES

The Faculty and Staff of the Institute mourned the sad demise of Prof. H.K. Paranjape, former Professor of Economic Policy and Administration at IIPA, who passed away on the January 18, 1993 and placed on record his academic contributions as an eminent professional.

C. THE ACADEMIC ACTIVITIES

C.1 THE ACADEMIC COMMITTEE

The Academic Committee of the Institute assists the Executive Council on all academic matters covering education, training, research and consultancy. The Committee met twice during the year.

C.2 PLANNING AND ADVISORY COMMITTEE AND THE ACADEMIC CENTRES OF THE INSTITUTE

The Planning and Advisory Committee advises the Director on various academic activities of the Institute, viz., research, training, consultancy, publications, etc. The Committee is chaired by the Director and consists of Coordinators of all the Centres, APPPA Programme Director, Coordinators, Research, Consultancy, Training and Computer Centre, the Project Director, Case Study Programme and elected faculty members. The Registrar, Librarian and Assistant Editor are special invitees to the meetings of the Committee.

The Academic Centres, each comprising such members of the faculty who have their interest, experience and expertise in the concerned area of study, meet every month for purpose of: (a) preparing annual plan of work in the respective areas of research and training and undertaking periodical reviews; (b) discussing, coordinating and reviewing individual plans of action; (c) acting as a forum for academic interaction and intellectual development of its members by organising seminars, special lectures, etc.; and (d) coordinating activities with other academic groups and divisions in promoting inter-disciplinary tasks. Each Centre elects its Coordinator for a period of two years.

The membership of the Academic Centres is given in Annexure VIII.

C.3 TRAINING PROGRAMMES

Eighteenth Advanced Professional Programme in Public Administration

The Eighteenth Advanced Professional Programme in Public Administration (APPPA) began on July 1, 1992 and concluded on March 31, 1993. Twenty-nine officers from different

All India and Central Services deputed by the Ministries/Departments of the Government of India, as also by State Governments participated in the programme.

The APPPA has been designed to promote effective administrative leadership among senior/middle level officers. The Programme seeks :

1. to provide an opportunity to middle and senior level civil servants to reflect upon their experience;
2. to impart knowledge of recent developments in the behavioural sciences and their application in administration;
3. to acquaint the participants with the developments in administrative and management fields; and
4. to enable the participants to have a critical analysis of the environmental and other factors impinging upon the functioning of the administrative system.

The programme consisted of four broad components : (a) teaching course, (b) field study, (c) study seminars, and (d) dissertation and viva-voce. All the activities in the programme were grouped into 22 streams consisting of a number of subjects/topics.

The programme also included experiential presentations by the participants. This aimed at developing their ability to communicate and sharpen their confidence in public speaking and to equip them with the necessary techniques for oral presentation in the course of their assignments in the future.

As part of the programme, studies were carried out by the participants in groups in selected villages in districts of Ajmer (Rajasthan), Darjeeling (West Bengal), Almora (Uttar Pradesh) and Idukki (Kerala). The faculty members associated with the Village Study Programme were Shri Pranab Banerji (Ajmer), Dr. B.M. Verma (Darjeeling), Prof. A.K. Sharma (Almora) and Dr. V.K. Sharma (Idukki). The studies conducted in these villages exposed the participants to the dynamics of rural life and provided first-hand knowledge of basic socio-economic conditions of the backward communities. The reports of the village study by the participants were discussed in a two-day seminar. Dr. J.N. Upadhyay was incharge of Village Study.

A significant component of the programme was the preparation of a well-documented dissertation on a topic relevant to some current administrative problems chosen by the participants in consultation with the faculty. The titles of dissertations submitted by the participants are given in Annexure VI.

The performance of the participants was evaluated through a system of written examinations, term papers/assignments; write-ups on research methods, experiential presentations, village study reports, syndicate reports, and evaluation of dissertation and viva-voce.

Shri B.K. Saha, Commissioner of Sales Tax, Government of Madhya Pradesh, was awarded the Prof. V.K.N. Menon Prize for having secured the first position among the participants in the Programme. Shri Indrajit Pal, Director (P & Admn. & Welfare), The Singareni Collieries Co. Ltd., Kothagudem, Andhra Pradesh and Smt. K.N.K. Karthiayani, Director, Department of Personnel and Training, Government of India, were awarded the second and third prizes respectively.

The participants were also requested to evaluate the programme through a carefully drawn-up proforma. This included evaluation of programmes conducted by the members of

faculty, in-charge of streams and external experts. The findings of the evaluation are taken into consideration while designing the programme schedule for the next programme.

The programme was inaugurated by Smt. Margaret Alva, Minister of State, Ministry of Personnel, Public Grievances and Pensions. The Hon'ble Home Minister, Shri S.B. Chavan, delivered the valedictory address and distributed the diplomas to the successful participants.

Prof. O.P. Minocha was Programme Director and Dr.(Mrs.) Rajesh Singh and Dr.(Mrs.) Sarada were Associate Programme Directors.

Other Training Programmes

During the year under review, the Institute organised 61 training programmes with 1291 officer-participants in addition to the Eighteenth Advanced Professional Programme in Public Administration. The break-up of programmes conducted under different categories along with number of programmes and participants during 1992-93 and preceding year 1991-92 is given below :

Sl. No.	Category of Programmes	1992-93		1991-92	
		No. of programmes conducted	No. of participants	No. of programmes conducted	No. of participants
1.	<i>Management Development Programmes-I</i> (Sponsored by the Department of Personnel and Training):				
	(a) Management Orientation Programmes	11	282	11	249
	(b) Special Programmes	14	340	4	103
2.	<i>Management Development Programmes-II</i> (Sponsored by the Institute on its own):				
	(a) Programmes Sponsored by other organisations	18	349	12	234
	(b) Fee-based Programmes organised by IIPA on its own	7	92	7	85
3.	<i>Programmes of Centre for Urban Studies</i>	11	228	10	178
		61	1291	44	849

Under the Management Development Programmes-I, 11 Management Orientation Programmes and 14 Special Programmes sponsored by the Department of Personnel and Training for officers of the Central/State Government and Public Sector Undertakings were organised by the Institute during the year.

Under the Management Development Programmes-II, the training courses conducted

during the year included seven fee-based courses of the Institute and 18 sponsored programmes by other organisations.

The Centre for Urban Studies organised 11 short-term training programmes during the year. The programmes were meant for senior officers of Municipal Corporations, Municipalities, Urban Development Authorities and other local bodies.

The details of all the training programmes organised by the Institute during the year under review are given at Annexure V.

All the training programmes are evaluated by the participants. The aspects of evaluation include ascertaining their views on relevance of the course, the quality of reading material, training techniques, talks given by faculty and experts.

C.4 CONFERENCES/SEMINARS/WORKSHOPS

National Seminar on Indian Constitution (August 28-29, 1992)

IIPA was one of the sponsors of the National Seminar on the "Working of the Indian Constitution and the Need for Constitutional Reforms" held on August 28-29, 1992. Dr. Karan Singh, former Union Minister, inaugurated the Seminar and Shri Bhishma Narayan Singh, Governor, Tamil Nadu, chaired the valedictory session. One of the seminar sessions was chaired by Shri T.N. Chaturvedi, M.P., Chairman, IIPA Standing Committee. Shri Manik Wadhvani, Director, IIPA and Prof. S.N. Mishra of IIPA jointly presented a key-note paper emphasising decentralisation of powers up to the Panchayat level and suggesting creation of regional councils for every State to remove regional imbalances in different parts of the State.

Meeting of Heads of State Administrative Training Institutes (ATI) (September 30, 1992)

A Meeting of Heads of State ATIs in the country was conducted at IIPA by the Department of Personnel and Training on September 30, 1992 to deliberate on issues involved in activating the programme in training for decentralised planning.

Smt. Margaret Alva, Union Minister of State for Personnel, Public Grievances and Pensions, gave the inaugural address. Shri N.R. Ranganathan, Secretary, Ministry of Personnel, gave the key-note address.

Shri Manik Wadhvani, Director, IIPA, presented a paper on New Thrust Areas of Training, authored jointly with Shri B.N. Yugandhar, Director, L.B.S. National Academy of Administration, Mussoorie.

National Workshop on Rural Industries (November 26-27, 1992)

The IIPA organised a National Workshop on "Rural Industries" on November 26-27, 1992, which was sponsored by the Ministry of Small, Rural and Food Processing Industries. Shri S.L. Kapur, Secretary, Ministry of Small, Rural and Food Processing Industries, inaugurated the Workshop. Prof. K.N. Kabra, Coordinator of the Workshop, presented the theme paper on : (i) Some Preliminary Questions Relating to Rural Industries in India; and (ii) Policies for Rural Industrialisation.

C.5 CASE STUDY PROGRAMME

During 1992-93, in all 11 case studies received under the Annual Case Study Award

Scheme (1991-92) were evaluated by the panel of experts comprising Prof. Ishwar Dayal and Shri M. Subramanian.

No case study was found suitable for the award of first prize of Rs. 3000. The panel of experts recommended the award of one second prize of Rs. 2000 to Shri N.L. Mishra for his case study on "The Brief Case Carrier".

Shri K.R. Narayanan, Vice-President of India and President of IIPA, gave away the prize.

C.6 LIBRARY

As a follow-up of the Library Committee Report on Modernization and Upgradation of the IIPA Library, the Academic Committee of the Institute accepted the report in principle. On the advice of the Academic Committee, which was duly accepted by the Executive Council, the Librarian was asked to prepare the Implementation Plan based on the Library Committee Report. The report was discussed among the Senior Professionals of the Library and the Implementation Plan was submitted for discussion in the Planning and Advisory Committee Meetings.

The Library received a Plan Grant of Rs. four lakh during the period and had spent the amount on the purchase of the PC/AT for the purpose of networking; on the purchase of books under "Gaps in Public Administration"; for Air-Conditioning the APPPA reading hall, etc.

The Library continued to receive the World Bank publications under the depository arrangement. The Library also is in receipt of some publications from HABITAT under the same arrangement.

Acquisition

The Library has added 2015 volumes during the year. The total collection as on March 31, 1992 was 1,64,821 comprising of books, public documents, World Bank Documents, HABITAT documents, and gift documents, etc. The number of periodical titles was about 500 out of which 214 were subscribed, 73 were received on gift and 83 periodicals were obtained under the exchange arrangement. Thirteen dailies were subscribed for providing press clippings services, including two in Hindi. Besides this, around 130 periodicals were received on casual basis.

The Library added 228 public documents and 450 administrative reports to their collection of Government Documents.

Under the CUS collection, 14 books were added taking the total collection to 1800 volumes.

To the collection of CRDA, eight documents were added. This is due to paucity of funds in CRDA.

During the year, the Library added 320 publications under the World Bank Depository Programme.

Circulation

A total of 12,507 users had attended the Library and availed of the various facilities. The Library membership consisted of 2170 members of IIPA; 252 members of faculty and staff; 1831 course participants; 14 consulting members; and 325 permitted members.

The number of volumes issued on loan was 7400 and under the Inter-Library-Loan Service 480 volumes were loaned to outside agencies and 70 volumes were borrowed.

Documentation Activity

1. *Documentation in Public Administration (DPA)*, a quarterly Journal brought out under the joint auspices of the Institute and the Indian Council of Social Science Research was behind schedule due to various reasons. As on March 31, 1993, April-June 1992 issue has been sent to press for its publication. During 1992, the DPA contained 1888 articles from periodicals; 935 selections from newspapers; 40 booknotes; 596 index to book reviews and 200 abstracts.
2. The Clippings service was continued for which 12 newspapers were regularly scanned to select items of interest to this Institute. A total of 5951 Clippings were added.
3. Bibliographic Services based on literature search were continued and 20 bibliographies were prepared which included reading lists for various training programmes.

Computerisation Activity

In June, 1992 M/s PCL Limited had installed the Hallmark II Intel 486 Computer System in the Library. Along with this two intelligent terminals, two PC/AT and one printer was also made available to the Library. The Libsys Software Package, to undertake the invoke and information retrieval activity of the Library, was also installed in July, 1992 and the Library Staff was given a fortnight training to have familiarity with the software.

The Library began its in-house activity related to acquisition, cataloguing of current documents and started printing the Catalogue Cards through the Computer System.

One Data Entry Operator was appointed to punch the retrospective collection related with periodical articles. In the first phase, the data-base from 1972 to 1992 were created and by the end of the year about 17,000 records were added. The work of the first phase will continue till June, 1993.

The Library had signed the Memorandum of Understanding with Delhi Library Network (DELNET) and became their full member. During the period the Library had established network facility with DELNET. With this facility, the Library is in a position to interact with leading libraries in Delhi with regard to Inter-Library-Loan, to know the availability of the documents as well as availability of bibliographical index.

The Library is also exploring the possibility of connecting the computer system with Institute for Studies in Industrial Development (ISID) and make use of their valuable data-base.

C.7 PUBLICATIONS

Periodicals

The Institute continued to bring out the following periodicals :

1. Indian Journal of Public Administration (Quarterly)
2. Nagarlok (Quarterly)
3. Documentation in Public Administration (Quarterly)

4. IIPA Newsletter (Monthly)

Indian Journal of Public Administration

The Institute brought out four issues during 1992 (Volume XXXVIII) which, taken together ran into 696 pages. Of these, one was the annual special number on "India's Population Policy and its Implementation : The Emerging Scenario".

Shri T.N. Chaturvedi continued to be the Editor of the IIPA and Shri M.K. Gaur as Assistant Editor.

Nagarlok

The special number of Nagarlok (October-December, 1992) was on "Sustainable Urban Development".

Director IIPA, continued to be the Editor and Prof. Girish K. Misra functioned as Joint Editor.

IIPA Newsletter

Twelve issues of the Monthly Newsletter were brought out during the year.

Publications

The following publications were brought out through outside publishers under the auspices of the Institute :

1. R.K. Wishwakarma (1993), Health Status of the Underprivileged.
 2. P.K. Umashankar, Girish K. Misra (1993), Public-Private Responsibilities in Urban Housing.
 3. S.S. Singh, Suresh Misra (1993), Legislative Framework of Panchayati Raj in India.
 4. Girish K. Misra, G.C. Mathur (1993), Natural Disaster Reduction.
 5. P.K. Umashankar, Girish K. Misra (1993), Urban Health System.
- The books are available for sale at the Publication's Sale Counter.

C.8 COMPUTER CENTRE

During the year, the Centre organised a six-week (part-time) training programme for the faculty members of the Institute. The programme focused on the direct use of the computer by faculty members involving extensive practicals. The programme covered diverse microcomputer applications like Word-processing, Data-base administration, Spreadsheet based data-analysis and Projection, Statistical analysis, etc. The Centre also provided training support for the following MDP/MOP courses:

1. 2nd Course on Effective Use of Computers in Administration;
2. 4th Course on Project Administration;
3. 4th Course on Forecasting Techniques for Decision Making; and
4. 19th MDP for Empanelled Deputy Secretaries of CSS.

Short practical demonstrations were also given in many other courses, conducted by the

Institute. Computer facilities were also provided to the sister institutions like IAMR and Indira Gandhi National Open University.

Apart from this, regular services were provided to the on-going research projects and the administrative applications of the Institute, viz., Payroll and Membership. Payroll programme was expanded to include quarterly salary report of the entire IIPA staff and reports like DA-arrear, CPF, etc.

During the year, the bilingual Desk Top Publishing package was installed and fully exploited for applications ranging from front-page and course-material designing to the following useful applications like :

1. Design of Consultancy Brochure;
2. Design of Identity Card for Life Members of the Institute;
3. Design of bilingual Identity Card for IIPA staff;
4. Composing material for IIPA and Newsletter.

C.9 VISITS ABROAD – PARTICIPATION IN INTERNATIONAL SEMINARS AND CONFERENCES

Dr. Kamta Prasad, Professor of Economics and Rural Development, visited Nepal from June 22-28, 1992 at the invitation of Tribhuvan University, Kathmandu. He gave a series of lectures and spoke in several seminars.

Prof. A. Datta, Professor of Urban Administration and Development and Municipal Finance, attended the International Symposium on "Development of Real Estate Industry" organised under the auspices of the Asian Housing Finance Coalition and the Chinese Ministry of Construction at Beijing and Shanghai from October 21-27, 1992.

Dr. B.M. Verma, Reader in Social Administration, attended the EROPA Regional Workshop on "Decentralisation Towards Democratisation and Development" from October 5-9, 1992 at Seoul, Republic of Korea. He presented a paper in co-authorship with Shri Manik Wadhvani, Director, IIPA on "Decentralisation Strategies for Democratisation and Development in India" and also acted as one of the panelists in some sessions of the workshop.

Dr. J.N. Upadhyay, Reader in Rural Development Studies, and Dr. Jaytilak Guha Roy, Lecturer in Criminal Justice Administration, were deputed to undergo "Trainer Development Project Phase III : Special Training of Trainers Courses" conducted at Thames Valley University : Slough (London) from February 22, 1993 for a period of nine weeks. The programme was in two modules : (i) In India Module - from February 8, 1993 for two weeks; (ii) In U.K. Module - from February 22, 1993 for nine weeks. The In India Module of the programme was held at HCM State Institute of Public Administration, Jaipur.

C.10 OTHER ACTIVITIES

Affiliations

The following researchers continued to be affiliated for undertaking research work. Dr. Binoy Nath Verma, Department of Economics and Business Management, Faculty of Basic Sciences and Humanities, Rajendra Agricultural University, Pusa (Samastipur) Bihar, for research study on "Institutional Transformation and Technological Change—The Inter-action Path and the Process of Development in Traditional Agrarian Setting of Eastern India" under

the UGC Research Scientist Category Scheme; Dr.(Mrs.) Jyoti Kumar to work on "Women Entrepreneurs in Delhi" under the University Grants Commission Scheme for the award of Research Associateship; Dr. Philip K. Oldenburg, U.S. National for undertaking the research project entitled "Everyday Governance, Legitimacy and the Foundation of India's Political Order"; Dr. (Mrs.) Kushal Kaushik to work on "Women's Participation in Panchayati Raj" under the UGC Research Associateship 1991 Scheme.

Ms. Vanita Shastri was affiliated to the IIPA under the ICSSR Scheme of partial assistance to Ph.D scholar, to work on "Politics of Industrial Policy : Changes in India during 1985-89" from May to November 1992. Ms. Marie-Helene Zerah of France has been affiliated to the IIPA under the Indo-French Cultural Exchange Programme to pursue her Ph.D Study on "Water Resource Management in India". Dr. Anil Mahajan has been granted the Institute's affiliation to work on "Integrated Micro-level Development Planning Towards a Valid Paradigm" under the ICSSR Senior Fellowship Scheme. Prof. Saifuddin Soz, former Member of Parliament (Lok-Sabha) is affiliated to IIPA to undertake research study entitled "Kashmir – The Struggle for Freedom during Dogra Rule". He has been offered a Senior Fellowship by the Indian Council for Historical Research in this regard.

Committee for Promotion of Use of Hindi in the Working of the Institute

An Advisory Committee under the Chairmanship of the Director has been constituted to promote the use of Hindi in the working of the Institute. The Committee decides about time-bound programmes for use of Hindi.

Some of the measures taken in this direction are:

1. The Memorandum of Association and Rules as well as the Annual Report of the Institute are being brought out both in Hindi and English.
2. The brochures on training programmes conducted at the Institute are brought out in Hindi and English.
3. Letters inviting nominations for training programmes are drafted bilingually and despatched to various organisations.
4. Efforts are on to bring out training material in Hindi and some such material has been translated in Hindi.
5. The Employees of the Institute are being nominated to attend training programmes in Hindi Typing/Shorthand.
6. The Library of the Institute is subscribing/receiving Hindi Journals, periodicals and two Hindi Newspapers. Government publications in Hindi are also being received on various subjects. Hindi books are stacked separately in Library.
7. The Monthly Newsletter of the Institute contains some matter in Hindi also.
8. Office circulars issued from time to time are bilingual.
9. The Institute conducts Annual Essay Prize Competition every year with a view to encouraging original contribution to the study of public administration in all its aspects, especially in its Indian context. The Institute also invites entries in Hindi for the Essay Competition. There are separate prizes for English and Hindi Essays.

10. Eight computers can load bilingual material, *i.e.*, English and Hindi. The software package, namely, 'Prakashak' and 'Akshar' were procured for Hindi as well as English work.
11. The Director, IIPA, appeared before the Committee of Parliament on Official Language on January 21, 1993.

Distinguished Visitors to the Institute

Dr. Jacqueline Peace, Management Training Adviser, Management Administration and Social Science Department, British Council, Manchester (UK) alongwith Ms. Sarwajeet Singh, Assistant Project Officer, British Council, New Delhi, visited IIPA on April 1, 1992. Dr. Peace held discussion on the possibilities of establishing linkages of IIPA with Universities and institutions in UK.

Dr. Raul P. De Guzman, Secretary General, Eastern Regional Organisation in Public Administration (EROPA) visited IIPA on April 28, 1992.

Participating in a meeting convened by Shri T.N. Chaturvedi, Chairman, IIPA Standing Committee, Dr. Guzman apprised about activities of EROPA, particularly regarding organising seminars, conferences and research activities in Public Administration.

Members of Overseas Development Agency (ODA) of the U.K. visited IIPA on October 7, 1992, and held discussions about training under its "Colombo Plan - Future Needs Perspective Programme".

A five-member delegation from Institute of Law, Chinese Academy of Social Sciences visited IIPA on October 16, 1992 and held discussions on aspects of Indian Law and Legal System. The delegation comprised : (1) Prof. Liu Hainian, Deputy Director (a Legal Historian and team leader and also interpreter); (2) Prof. Liu Nanlai, Chief, International Law Division (a scholar of Public Interest Law); (3) Prof. Li Buyan, Editor in-Chief, Studies in Law (a specialist in Jurisprudence and Constitutional Law); (4) Ms. Huang Lie, Lecturer (a comparativest and main interpreter); and (5) Mr. Huang Qianghua, Deputy Chief, American and Oceanic Division, Foreign Affairs Bureau. Smt. Rama Devi, Former Secretary (Law), Government of India, Coordinator of their visit also accompanied them and participated in the discussions.

Mr. Shukri Ibrahim, Coordinator, Executive Development Programme, National Institute of Public Administration (INTAN), Malaysia, visited the Institute on November 5, 1992, and exchanged views on matters of mutual professional interest.

Prof. Norman Lewis, Professor of Public Law, Sheffield University, Sheffield (UK) visited IIPA on November 16, 1992, and held discussions with faculty members of IIPA's Centre for Social Welfare Administration and Administration of Justice.

A six-member Chinese Delegation from General Office, State Commission of Structure and Establishment, People's Republic of China, visited the Institute on December 10 and 11, 1992.

Mr. Don Brereton, Head of Prime Minister's Efficiency Unit, Cabinet Office of U.K., London, visited IIPA on January 28, 1993 and gave a talk on 'Working of the Efficiency Unit of British Government : Impact Studies and Future Plans'.

A four-member delegation, led by Mr. E.C. Kupenyi, from the Presidency, Abuja, Nigeria, visited IIPA on March 9, 1993.

D. ADMINISTRATIVE AND FINANCIAL MATTERS

D.1 PERSONNEL MATTERS

Shri B.C. Mathur relinquished charge of the office of Director on April 23, 1992.

Shri Manik Wadhwani took charge as Director, IIPA, on April 23, 1992.

Shri M.K. Balachandran joined the Institute as Reader in Municipal Law with effect from June 5, 1992.

Dr. V.K. Sharma joined the Institute as Reader in Environmental Studies with effect from the July 27, 1992.

Prof. S.S. Singh was appointed as Professor of Justice and Administration with effect from October 29, 1992.

Mrs. S. Saroja, Reader in Financial Management, was promoted as Professor of Financial Management with effect from August 31, 1992, under Merit Promotion Scheme.

Prof. M.L. Sudan, Professor of Rural Development, retired on superannuation from the service of the Institute on March 31, 1993.

Dr. Pandey, S.K. Sharma, Librarian was relieved of his duties in the Institute with effect from November 2, 1992 so as to join his parent Department.

Reservation of Posts for Scheduled Castes/Scheduled Tribes : Observance of Government of India orders in respect of posts under the control of the IIPA

One of the conditions attached to the grant given to the Institute by the Department of Personnel and Training is that the Institute will make reservation for Scheduled Castes/Scheduled Tribes in the posts/services under its control on the lines indicated by the Government of India. The Institute has accepted it and has been following the guidelines laid down by the Government of India in this regard.

D.2 FINANCE AND ACCOUNTS

I Revenue Account (Recurring):

During the year under report, maintenance grant of Rs. 124.77 lakh (including special additional grant of Rs. 10.00 lakh) was received from the Ministry of Personnel, Public Grievances and Pensions.

Receipts from membership subscriptions, sale of publications, rents etc. amounted to Rs. 40.77 lakh. Fee from various fee-based and sponsored training programmes amounted to Rs. 18.81 lakh (Rs. 2.45 lakh from programmes organised by the Institute on its own and Rs. 16.36 lakh in respect of sponsored programmes). Net fee from consultancy assignments amounted to Rs. 2.78 lakh. Thus, the total receipts under revenue account amounted to Rs. 187.13 lakh.

As against the above revenue receipts of Rs. 187.23 lakh, the expenditure during the year under report amounted to Rs. 187.70 lakh under the following heads:

1. Establishment (Salaries and Allowances)	Rs.102.31 lakh
2. Conduct of fee based and sponsored Training Programmes	Rs. 9.50 lakh
3. Research, Seminars and Conferences	Rs. 1.92 lakh
4. Publications	Rs. 5.32 lakh
5. Library books and periodicals	Rs. 5.10 lakh
6. Promotion of Branches' Activities	Rs .3.22 lakh
7. Campus Maintenance including water and electricity charges, rents, rates and taxes, etc.	Rs. 20.41 lakh
8. Administrative and Misc. charges	Rs. 23.40 lakh
9. Centre for Rural Development Administration	Rs. 15.63 lakh
10. Advances to Employees	Rs. 0.89 lakh
	<u>Rs. 187.70 lakh</u>

Thus, there was an excess expenditure of Rs. 0.47 lakh in the revenue account during the year. Taking this into account and the excess expenditure of Rs. 18.95 lakh at the end of the previous year ending on March 31, 1992, accumulated excess expenditure on revenue account at the end of financial year under report was of the order of Rs. 19.42 lakh.

This excess expenditure was primarily due to the fact that the Government of India could not provide additional grant to cover the impact of further instalments of dearness allowance for the last three years. Part of it was also due to general rise in prices. The excess expenditure would have been greater but part of it was covered by a special additional maintenance grant of Rs. 10 lakh sanctioned and released by the Ministry of Personnel, Public Grievances and Pensions during the year. The deficit is proposed to be met by effecting economy in expenditure to the extent possible and by augmenting income from Consultancy and Training Programmes, besides requesting the Government for additional maintenance grant.

Centre for Urban Studies

A maintenance grant of Rs. 26.50 lakh was received from the Ministry of Urban Development, Government of India during the year under report. In addition, receipts of Rs. 0.90 lakh accrued from sale of CUS publications and paid programmes etc. Thus the total receipts under CUS amounted to Rs. 27.40 lakh.

Against the total receipt of Rs. 27.40 lakh, the expenditure on the Centre for Urban Studies (including excess expenditure of Rs. 6.38 lakh as at the end of previous year ended on March 31, 1992) amounted to Rs. 27.47 lakh. Thus the net Excess expenditure of Rs. 0.07 lakh at the end of the year, i.e., on March 31, 1993 has been carried over for adjustment against the Grant-in-aid for the year 1993-94.

II Capital Account (Non-recurring)

Annual Plan Grant of Rs. 30 lakh was received during the year. The following non-recurring grants, received from the Government of India in the previous year were also carried over to the year under report. The expenditure incurred on each of these grants during the year and the balance carried over to the year 1993-94 is detailed below:

<i>(Figures in lakh of Rupees)</i>			
	<i>Grant avail- able</i>	<i>Expenditure</i>	<i>Balance carried over to next year 1993-94.</i>
1. Renovation of Lecture Hall, etc.	0.10	0.10	—
2. Purchase of Equipment	0.10	0.10	—
3. Annual Plan Grant 1991-92	13.22	13.22	—
4. Annual Plan Grant 1992-93	30.00	29.87	0.13
Balance has been utilised during 1993-94.			

III Specific Grants and Expenditure on Sponsored Training Programmes and Research Studies

Grants amounting to Rs. 46.20 lakh were received from the Ministry of Personnel, Public Grievances and Pension, and other sponsoring Ministries/Departments for conduct of Training Programmes, Research Studies and Seminars etc as under:

1. Advanced Professional Programme in Public Administration	Rs. 9.95 lakh
2. Other Programmes from Department of Personnel and Trading and Advance from various sponsoring Departments for field study tour by APPPA participants	Rs. 4.46 lakh
3. Other special programmes, Research Studies, Seminars, etc.	Rs. 31.29 lakh
	<u>Rs. 46.20 lakh</u>

Expenditure on the above programmes and Research Studies, etc. amount to Rs. 45.05 lakh as detailed below :

1. Advanced Professional Programme in Public Administration	Rs. 10.40 lakh
2. Other Programmes for Department of Personnel and Training and Field Study tours by APPPA participants	Rs. 3.85 lakh
3. Other special Programmes, Research Studies and Seminars, etc.	Rs. 30.80 lakh
Total	<u>Rs. 45.05 lakh</u>

Balance from the grants/excess expenditure has been carried over for utilisation/adjustment during 1993-94.

Audited statement of account in detail is appended to this report (Annexure IX).

M/s. Thakur Vaidyanath Aiyar and Co. audited the accounts of the Institute for the year under report.

ANNEXURES

Annexure I

ACADEMIC CONTRIBUTION AND OTHER ACTIVITIES OF IIPA FACULTY AND LIBRARY PROFESSIONAL STAFF

FACULTY

BALACHANDRAN, M.K.

Papers/Articles: "Consumer Awareness in Consumer Protection" *Upabhokta Jagaran*, Vol. 8, March, 1993.

Seminars/Conferences: Legal Issues of Urban Land Management, organised by HABITAT and National Law School of India University of Bangalore at Bangalore, December 10-11, 1992, Paper presented "Role and Rights of Women in Land Development".

Association with Committees: Member of Committee for Promotions of Use of Hindi.

BANERJI, PRANAB

Papers/Articles: "Employment Generation Through Environmental Development", *Third World Science and Environment Perspectives*, Vol. 2, Nos. 1 and 2, 1992.

"Budget for Structural Adjustment", *Yojana*, Vol. 36, No. 7, April 30, 1992.

"Financial Liberalisation in India: A Risky Experiment", *Denouement*, Vol. 3, Nos. 2 and 3, July-August 1992.

"The Chelliah Committee Report", *Yojana*, Vol. 36, No. 2, November 15, 1992.

"Development and Population Policy: Some Indian Evidence on Determinants of Prevalence Rate", *Indian Journal of Public Administration*, Vol. XXXVIII, No. 3, July-September 1992.

BARIK, R.K.

Papers/Articles: "Tenancy Reforms Act in Bihar: 1937-39", *Social Scientist*, Vol. 20, Nos. 5-6, May-June 1992.

Seminar/Conferences: National Seminar on "New Economic Policy and its impacts on Orissa", organised by Asian Welfare Institute, Rourkela, on January 1, 1993. Paper presented "Orissa as 'Somalia' at 2000 AD under the New Economic Policy". Second Annual Conference of Indian Political Economy Association at Warangal, on January 10-11, 1993. Paper presented "Communication and Fascism in Indian Politics".

CHANDRA, SHANTA KOHLI

Paper/Article: "Population Policy and some Indicators of Implementation", *IJPA*, New Delhi, Vol. XXXVIII, No. 3, July-Sept. 92, pp. 291-296.

CHATURVEDI, A.V.

Seminars/Conferences: Participated in a Trainers Workshop on "Sustainable Social Sector Programmes in India" – April 28 to May 11, 1992, organised by the Union Department of Personnel and Training in collaboration with the Economic Development Institute of the World Bank and HCM State Institute of Public Administration, Jaipur and chaired the Session on Sector Reviews (Urban and Rural).

Association with Committees: Member, Bureau of Indian Standards - Construction Management Sectorial Committee C.E.D. 29 to evolve National Standards on Project Management.

DATTA, A.

Books: "Local Government Finance: Trends, Issues and Reforms", in Bagchi, Amaresh, et al. (Eds.), *State Finances in India*, New Delhi, Vikas, 1992.

Papers/Articles: "Indian Policies on Urbanisation and Urban Development", *Third World Planning Review*, May 1992.

Book Reviews: "Crisis in Urban Government: A Study of Decision-Making" (N.R. Inamdar), *Nagarlok*, July-Sept., 1992.

"Old Cities, New Predicaments: A Study of Hyderabad" (Ratna Naidu), *Nagarlok*, July-Sept., 1992.

Association with Committees: Member, International Advisory Board, *Third World Planning Review*, (Liverpool, UK), 1992-93.

Member, Board of Editors, *Cities* (Butterworth-Heinemann, Guildford, UK), 1992-93.

Member, Board of Studies of the Department of Urban Planning, School of Planning and Architecture, New Delhi, 1992-93.

Member, Research Advisory Committee, Institute of Town Planners, India, New Delhi, 1992-93.

DHAMEJA, NAND

Books: *Finance and Accounting for Managerial Competitiveness* (Jointly with Dr. K.S. Sastry), A.H. Wheeler & Co., Allahabad, 1993.

Papers/Articles: "Income Measurement and Fixed Assets Revaluation", *Productivity*, Vol. 32, No. 4, Jan.-March, 1992.

"Fixed Assets Revaluation: Practices and Financial Aspects", *ASCI Journal of Management*, Vol. 22, No. 1, June 1992.

Seminars/Conferences: International Conference on Accounting Issues, organised by Re-

search Development Association at Jaipur on September 12-14, 1992. Paper presented: "Fixed Assets Revaluation: Approaches and Practices - Revisited".

GUHA ROY, JAYTILAK

Books: *Publicing A District* (edited volume), Delhi, IIPA, July 1992.

Papers/Articles: "Police Role in Protection of Civil Rights: A Performance Appraisal" in *Policing A District* (ed. Jaytilak Guha Roy), Delhi, IIPA, 1992, pp.107-21.

"Judiciary, Administration and Human Rights" in *Researches in Social Sciences*, Prof. Amreshwar Awashi Felicitation Volume (ed. Jai Prakash Mishra) Delhi, Agam Kala Prakashan, 1993, pp.455-68.

"Combating Crimes of Environmental Pollution", *Indian Journal of Criminology and Criminalistics*, Government of India, Ministry of Home Affairs, Vol. 12, Nos. 3-4, July-December 1991, (Published in March 1993), pp.73-80.

"Role of Voluntary Agencies in Prevention and Control of Juvenile Delinquency" *Social Defence*, Government of India, Ministry of Welfare, Vol. 32, No. 109, July 1992, pp.16-19.

"The New Economic Policy, Dalits and Our Commitments", the *Otherside*, No. 101, October 1992, pp.14-16.

Book Reviews: "Criminal Justice: Problems and Perspectives in India", (S. Venugopal Rao, Delhi, Konark Publishers, 1991) in *Indian Journal of Public Administration*, Vol. 38, No. 2, April-June, 1992, p.211. "Sex and Crime in India", Puran Batria, Delhi, Uppal, 1992 in *Indian Journal of Public Administration*, Vol. 39, No. 1, January-March, 1993.

Seminars/Conferences: XIVth Conference of Indian Social Science Association, organised by the Department of Sociology, H.N. Bahuguna Garhwal University, Srinagar (U.P.), May 24-25, 1992. Paper presented: "New Economic Policy, Dalits and our Commitments".

National Seminar on Drug Abuse and Alcoholism, organised by the Department of Sociology, H.N. Bahuguna Garhwal University, May 26, 1992. Paper presented: "Community Participation in Treatment and Rehabilitation of Drug Addicts". Also Chaired the Session on "Drug Abuse: Prevention and Control, Policies, Programmes and Perspectives".

All India Seminar on Human Rights of Weaker Sections and Minorities, organised by all India Federation of Scheduled Castes/Tribes Backwards and Minorities Welfare Association and Sanjivayya Institute of Socio-Economic Studies, Delhi, October 18, 1992. Paper presented: "Atrocities on Scheduled Castes and Scheduled Tribes and Role of Police and Judiciary".

Second Conference of Indian Political Economy Association, organised by Kakatiya University, Warangal (AP), January 8-10, 1993. Paper presented: "Status of Human Rights in India: An Evaluation".

KABRA, K.N.

Books: *Nationalisations in India: Political Economy of Policy Options*, Vol.II, Financial Sector, New Delhi, Eastern Books, 1992.

Financial Sector SCAM: Fruits of Liberalisation, New Delhi, Sehyog Prakashan.

The Public Distribution System in India, New Delhi, Eastern Books, 1992 (Co-author).

Chapters in Books: "IMF Loan will Deepen Crisis", in the *Indian Economic Crisis* (ed.) Khandelwal, C. Prabhakar, etc., Jaipur, Pointer, 1991, pp.55-59.

Guest Editor, Special Number on "New Economic Politics", *Denouement*, July-August, 1992.

Proposals for a National Union Budget for 1993-94 Chapter on: "Revamping the PDS", *Voluntary Action Network India* (VANI), New Delhi, 1993.

Papers/Articles: "Socio-Economic Perspective on the New Economic Policy", *The Radical Humanist*, April, 1992.

"The Mirage of Economic Restructuring", *The Pioneer*, April, 1992.

"The BOP Crisis in India", *Aarth Samvad* (Economic Dialogue), April-June, 1992.

"Reflections on Socialist Perspective", I and II, *Mainstream*, 25th July, 1992 and 1st August, 1992.

"Issues", *Denouement*, July-August, 1992.

"New Economic Politics, Emerging Reality", *Denouement*, July- August, 1992.

"The Second Contradiction of Capitalism: Some Reflections", in *Capitalism, Nature, Socialist*, (Santa Cruz, USA), Vol.3, No.11, Sept. 1992. Its Italian Translation appeared in *Capitalism Nature Socialism* (Rome), No.6, December 1992 (Anno II, No.3).

"The PDS and Liberalisation" (jointly with E.K. Rao) in *Productivity*, July-Sept. 1992.

"Economic Liberalisation and Its Implications for Educational Development in a Socialist Economy", self-study paper for the National Institute of Educational Planning and Administration and UNICEF sponsored Course on "Educational Planning for Senior Educational Officers of the People's Republic of China".

"Government's Liberalisation Policy Swaps, RBI for Foreign Bank of India", *Blitz*, January 2, 1993.

"Lobbies and the Budget: A Quick Case Study", *Mainstream*, 20 Feb. 1993.

Economic Survey, 1992-93, "Patting One's Own Back", *Mainstream*, 6 March, 1993.

"Economic Fundamentalism", *Hindu*, 16 March, 1993.

"आठवीं पंचवर्षीय योजना : बदलाव एक छलावा", *माया*, 31 जून 1992

Book Reviews: Kurien, C.T. "Growth and Justice: Aspects of India's Development Experience", Madras, O.U.P., p.295 + xvi, 1992 in *Margin*, April-June, 1992.

Bimal Jalan, "Indian Economy: Problems and Prospects", New Delhi, Viking, 1992, in *Hindustan Times*.

R. Jha, "Contemporary Macro-Economic Theory and Policy", New Delhi, Wiley, Eastern, 1991, pp.417 in *Productivity*, Oct.-Dec. 1992.

Premila Lewis, "Social Actions and Labouring Poor", New Delhi, Sage, 1991, in *IJPA*.

Seminars/Conferences: National Seminar on Irrigation Water Management, organised by Water Management Forum the Institution of Engineers (India) the Louisiana State University, USA and Indian Association of Hydrologists, July 31, August 1, 1992. Paper on "Legal, Procedural and Institutional Aspects of Water Management".

"भारत का विदेशी कर्ज : चन्द पहलू, राष्ट्रीय संगोष्ठी", रानी दुर्गावती विश्वविद्यालय, जबलपुर

National Seminar on New Industrial Policy: Thrust and Challenges at GN Khalsa College, Karnal, paper on "Financial Sector Scam".

National workshop on Rural Industries, 26th and 27th Nov. 1992 jointly by IIPA and Ministry of Industries, GOI, Seminar Co-ordinator papers on:

1. Some Preliminary Questions Relating to Rural Industries.
2. Reflections on Policies for Rural Industrialisation in India.

Second Annual Conference of the Indian Political Economy Association hosted by Kakatiya University, Warangal, 8-10, Jan. 1993, paper on "Impact of Black Economy, Informal Sector and the State Sector on India's mode of Production".

International Convention on Peoples' Approach to GATT Negotiations, organised by National Working Group on Patent Laws. Paper presented on "Notes on Trade in Services: Full Reciprocity and Selective Delinking", 19 Feb. 1993.

International Jurists Organisation (Asia) Seminar on Environment and Development in Developing Countries, paper on "A Short Note on Environment and Development: Indian Dilemmas", March 20-21, 1993.

Association with Committees : Expert Committee, Public Administration, Scientific Technical Terms Commission, Central Hindi Directorate, GOI.

Consulting Editor-Capitalism, Nature, Socialism (Santa Cruz, USA).

Member, Board of Studies, Public Administration, GND University, Amritsar.

Member, Governing Body, Vivekanand College, Delhi University.

Chairman, Institute of Small Industries and Development, Cochin, (Kerala).

Member, Editorial Board, *International Journal of Development Planning Literature* (Quarterly).

Expert Committee Public Administration, Scientific and Technical Terms Commission, Central Hindi Directorate, Government of India.

Member, Editorial Board, *Peace and Solidarity*, Monthly Journal of All India Peace and Solidarity Organisation, New Delhi.

Selection Committee, NPC.

KOTHARI, ASHISH

Books: *Directory of National Parks and Sanctuaries in Andaman and Nicobar Islands*, IIPA, New Delhi, 1992.

Beyond the Biodiversity Convention: A View from India, ACTS Press, Nairobi, 1993.

Papers/Articles: "Tehri Dam: Memorable Fast", *Mainstream*, Vol. XXX, No.26, April 18, 1992.

"Politics of Biodiversity Convention", *Economic and Political Weekly*, Vol. XXVII, No.15-16, April 11-18, 1992.

"Police Atrocities at Manibeli: Report of a Visit", *Mainstream*, Vol.XXX, No.28, May 2, 1992.

"Frogs, Activists, and the Question of Ethics", *Economic and Political Weekly*, Vol. XXVII, Nos. 20-21, May 16-23, 1992.

"A Mixed Bag: The Biodiversity Convention", *Frontline*, June 5, 1992.

"Biodiversity: An Indian Perspective", *Sanctuary Asia*, June 1992.

Status of Biodiversity Conservation in India. Revised Interim Report, prepared at the request of the Ministry of Environment and Forests, Government of India. July 1992.

"Blunt Weapon: The Biodiversity Convention", *Frontline*, July 17, 1992.

"Biodiversity: The Way Ahead", *The India Magazine*, August 1992.

"Heading for Trouble: Manohonomics and the Environment", *Frontline*, August 28, 1992.

Status of Environment Education in India (Co-authored). Report presented to the Ministry of Environment and Forests, Government of India. November 1992.

"India's Biological Diversity: Crisis and Prospects". Paper presented at Green College: Orientation Programme on Environment Issues, organised by Centre for Science and Environment, New Delhi, December 1992.

"People's Participation in the Conservation of Biodiversity in India: Some Thoughts", Paper presented at the Experts Level Consultation on Conservation of Biological Diversity, organised by the Ministry of Environment and Forests, Government of India, New Delhi, Delhi, December 3, 1992.

"Structural Adjustment vs. Environment". Co-authored, *Economic and Political Weekly*, April 1993.

"The Displaced People: Forced Evictions and Human Rights". Co-authored, *Frontline*, May 21, 1993.

"India and the Biodiversity Convention". In *Hindu Survey of Indian Environment*, 1993.

Book Reviews: Several book reviews in the *Social and Environmental Effects of Large Dams*, Vol.3, (ed. by E. Goldsmith and N. Hildyard) Wadebridge Ecological Centre, United Kingdom, 1993.

Seminars/Conferences: "National Seminar and Convention in the Defence of Sovereignty", New Delhi, 5-6 June, 1992. Paper presented on "the Convention on Biological Diversity".

"Seminar on Post-Rio Follow Up". Organised by Paschim Banga Vigyan Mancha, Calcutta, 5 September, 1992. Presented paper on "Convention on Biological Diversity".

"Training Course on Environmental Laws", organised by Centre for Science and Environment. New Delhi, 12-13 October, 1992. Presentation on "Wildlife Laws and People".

"Experts Level Consultation on Conservation of Biological Diversity", organised by the Ministry of Environment and Forests, Government of India, New Delhi, Dec. 3, 1992. Paper presented on "People's Participation in Biodiversity Conservation".

"Green College: Orientation Programme on Environmental Issues". Organised by Centre for Science and Environment, New Delhi, 28 December 1992 - 2 January 1993. Paper presented on "Biodiversity in India".

"International Conference on the Convention on Biological Diversity: National Interests and Global Imperatives". Organised by the African Centre for Technology Studies, Nairobi, 26-29 January, 1993. Paper presented on "Implications of the Convention on Biodiversity on India".

Association with Committees: Core group on Biodiversity Conservation of the Ministry of Environment and Forests, Government of India. Delhi Environment Protection Council, chaired by Lt. Governor of Delhi.

Committee on Management of the Delhi Ridge, set up by Lt. Governor of Delhi.

MALHOTRA, D.D.

Case Studies: “(a) Urban Development and Management Policy Issues: Data Profile Analysis, (Revised), (b) Organisation for Urban Management: Designing New Institutions for Urban India - A Case Study, (Revised).

Seminars/Conferences: Changing Role of Higher civil Service in India organised by Kurukshetra University, Kurukshetra, Feb. 20- 21, 1993. Paper presented: “Changing Role of Higher Civil Sciences: The Need for Structural Reforms”.

MEHTA, AASHA KAPUR

Papers/Articles: “Three Perspectives on the Economic Crisis”, *Denouement*, Vol. 3, No. 2 and 3, July-August, 1992.

Book Reviews: “Capital and Productivity in India”, (D.P. Bhatia), *Margin*, Vol. 23, No. 3, April-June, 1992.

MISHRA, S.N.

Papers/Articles: “Institution Building for Social Development”, *Competition Wizard*, June, 1992.

“Presidential Elections in India: Procedure and Prospects”, *Competition Wizard*, July 1992.

“Participation and Voluntary Action”, *Competition Wizard*, August, 1992.

“Politics of Defection and its Implication on Indian Politics”, *Competition Wizard*, Sept. 1992.

“Democratic Decentralization: The Conceptual Framework”, *Competition Wizard*, Oct. 1992.

“Rural Development Policy of Government of India and Its Implementational Bottlenecks”, *Competition Wizard*, Nov. 1992.

“Structural Problems of Urban Local Self-Government”, in India, *Competition Wizard*, Dec. 1992.

“Integrated Development of Medium and Small Towns: The Policy Issue”, *Competition Wizard*, Jan. 1993.

“Panchayati Raj Elections, Some Reflections on Rural Political Culture in India”, Part I, *Competition Wizard*, Feb. 1993.

“Panchayati Raj Elections: Some Reflections on Rural Political Culture in Indias” Part II, *Competition Wizard*, March, 1993.

“Decentralization of Power up to Grass Root Level” in Co-authorship of M. Wadhvani, *Working of India Constitution*, edited, India International Centre, Jan. 1993.

“Democratic Decentralization in India: Objective, Strategies and Future Challenges”, in Co-authorship of M. Wadhvani, Occasional Papers, Ministry of Rural Development, Government of India.

Book Reviews: “Management of Higher Education in Orissa”, Santrupt Mishra, Mittal Publication, *Democratics*, Patna, Jan. 1993.

Seminars/Conferences: Working of Indian Constitution Need for Reforms - India Interna-

tional Centre and 14 other organisations including IIPA, India International Centre, New Delhi, Aug. 19-21, 1992 "Decentralization of Power up to Village Level".

Indian Public Administration Association, Chairman Pannel - "Democratic Decentralization in India" - Presented Theme Paper "Democratic Decentralization in India - Objectives, Strategies and Future Challenges", Madras, March 28-30, 1993.

Panchayati Raj in Development, National Institute of Educational Planning and Administration, New Delhi, "Role of Leadership in Panchayati Raj".

Association with Committees: Board of Studies, Jamia Millia, New Delhi.

Board of Studies, Meerut University, Meerut.

Board of Moderation, Sambalpur University, Jyoti Vihar Burla, Sambalpur, Orissa.

Board of Studies, Kurukshetra University, Kurukshetra.

Selection Committee, Jamia Millia, New Delhi.

Board of Moderation, Indira Gandhi National Open University, New Delhi.

Board of Moderation, Magadh University, Bodh-Gaya.

MISRA, GIRISH K.

Books: *Urban Health System*, Reliance Publishing House and IIPA, New Delhi, 1993.

Seminars/Conferences: 14th Congress of National Geographers of India, University of Rajasthan, Jaipur at Jaipur on 24-29 Dec. 1992, Paper presented: "Sustainable Urban Development".

Association with Committees: Member, Committee on "Training Needs Assessment, constituted by Ministry of Urban Development.

MUKHOPADHYAY, LIPI

Paper/Articles: "In the Pastures of the North", *Social Welfare*, Vol.XXXIX, No.10, January, 1993.

NARAIN, M.K.

Seminars/Conferences: International Meeting on Disaster and Human Settlements in Urban Areas in Developing Countries, organised by Toyohashi University of Technology, Toyohashi (Japan) on Nov. 16-18, 1992. Paper presented: "Indian Earthquake of 1991 - Areas for Research and Management".

Studies in Civil Engineering, organised by Society of Civil Engineers, College of Engineering, Anna University, Madras, on March 10-12, 1993. Paper presented: "Protection Against Disaster".

PRASAD, KAMTA

Papers/Articles: "Non-Conventional Sources of Energy for Irrigation: How Viable They are", *Irrigation and Power Journal*, Vol.49, No.2 and *Indian Economic Journal*, Vol.40, No.2, April 1992 and Oct.-Dec. 1992.

"The New Economic Policy: How Much Effective and Useful", *The Radical Humanist*, Vol.56, No.2, May 1992.

"Rural Development in Eighth Five Year Plan: Mere Wishful Thinking Without Plan of Action", *Kurukshetra*, Vol.XL, No.9, June 1992.

"A Weak Knead Approach to Poverty Alleviation during the Eighth Plan", *Economic Growth and Social Change*, Sept. 1992.

"Rural Development in the Eighth Plan: the Peripheral Approach Continues", *Political Economy Journal of India*, Vol.2, Issues 3 and 4, July-Dec. 1992.

"Rural Development in the Eighth Plan", *Yojana*, Vol. 36, No.14&15, August 1992.

"Integrated Framework for Decentralised Planning: Issues and Options", *Gandhian Perspectives*, Vol. V, No. 2, 1992.

"Needing Reorientation of RD Strategy", *Kurukshetra*, Vol. XLI, No. 4, January 1993.

"Planning in India", in a book titled From Diamond to Platinum, *IEA Presidential Addresses*, Vol. I (edited by Raj Kumar Sen and Published jointly by Indian Economic Association Trust for Research and Development, New Delhi and International Institute for Development Studies, Calcutta, 1992).

Book Reviews: "Poverty, Inequality and Prices in Rural India", Nikhilesh Bhattacharya, Dipankar Coondoo, Pradip Maiti and Robin Mukherjee, *Indian Journal of Social Science*, Vol.4, No.4, 1992.

"Economic Development in South Asia", A.E. Granovsky, *Productivity*, Vol.33, No.4, January-March 1993.

Seminars/Conferences: National Workshop on Social Development, Technology and Empowerment of Women, organised by ICSSR, IIT Kanpur and IIT Delhi at Kanpur on April 24-25, 1992. Paper presented: Keynote Paper on "Some Implication of Appropriate Technology Mix for the Development of Rural Women".

Special invited Seminar, organised by Central Department of Economics, Tribhuvan University, Kathmandu, Nepal at Kathmandu, Nepal, on June 22, 1992. Paper presented "Rural Development: Issues and Options".

Special invited Seminar organised by Centre for Economic Development and Administration, Tribhuvan University, Kathmandu, Nepal at Kathmandu, Nepal, June 24, 1992. Paper presented: "Integrated Framework for Decentralised Planning".

Special invited Seminar organised by Tribhuvan University, University, Kathmandu, Nepal, at Pokhara, Nepal, on June 26, 1992. Paper presented: "Integrated Framework for Decentralised Planning".

IIPA Seminar organised by Centre for Rural Studies, IIPA at New Delhi on 14 August, 1992. Paper presented: "Rural Development Strategies in Developing Economies - Lessons for India".

National Seminar on Strategy for Better Performance during Eighth Five Year Plan of Bihar organised by Council for Research and Development of Bihar, at New Delhi on Sept. 19, 1992. Paper presented: "Theme Paper on Strategy for Better Performance during Eighth Five Year Plan of Bihar".

National Workshop on Rural Industrialisation organised by IIPA at New Delhi on 26-27 Nov. 1992. Paper presented: "Proposal for a Khadi and Village Industries Bank".

Special invited Seminar organised by Bihar University at Muzaffarpur on 1st December 1992. Paper presented "Alternative Development Strategies".

29th Indian Econometric Conference, organised by Econometric Society of India at Kanpur, on 20-22 March 1993. Paper presented "Presidential address on U.P.'s Development Perspective".

Association with Committees: Member, National Committee for Promotion of Social and Economic Welfare, Ministry of Finance, Government of India.

Member, National Advisory Committee for Environmental Impact and Socio-Economic Aspects of Water Resources, Central Board of Irrigation and Power.

Member, Working Group on Environment of the Geographical Committee of the International Water Resources Association (India).

Chairman, Board of Management, Institute for Resource Management and Economic Development, Delhi.

Chairman, Governing Body, Centre for Indian Development Studies, Chandigarh.

Member, Advisory Council, Association for Social Engineering, Research and Training (ASSERT) Patna, and its Journal - *The Social Engineer*.

Member, Committee on Flood Area Management of Indian Water Resources, Society.

Member, Editorial Board of the Journal-*Finance India*, New Delhi.

Member, Editorial Advisory Council, *Political Economy Journal of India*, Chandigarh.

SACHDEVA, R.K.

Association with Committees: Member, Steering Committee, Computerisation of Government Accounts, Government of Gujarat.

Member, Sectional Committee on Management Productivity, Bureau of Indian Standards.

Chairman, Task Group for Preparation of Indian Standard on use of Network Analysis for Project Management, Bureau of Indian Standards.

SAROJA, S.

Papers/Articles: Management Accountant: "Zero Based Budgeting for Rural Public Health Programmes", Published in *Management Accountant*, ICWA, Calcutta, January 1993.

"Public Enterprises and Privatisation: the U.K. Experience", *Journal of Finance*, New Delhi, March 1993.

Seminars/Conferences: Workshop on Emerging Trends in Merchant Banking and Corporate Finance, organised by IDBI, New Delhi in June 1992. Paper presented "Promotion of New Financial Entities".

Association with Committees: Member, Indian Accounting Association;

Member, Indian Accounting Association Research Foundation.

SHARMA, ARVIND K.

Papers/Articles: "Development of the Discipline of Public Administration", *Public Administration in India*, in C.P. Barthwal (Ed.), New Delhi, Ashish Publishing House, 1993.

Seminars/Conferences: National Seminar on Changing Role of Higher Civil Services in India: Emerging Issues and Challenges, organised by Department of Public Administration, Kurukshetra University, Kurukshetra, 20 and 21 Feb. 1993. Paper presented: "Some Aspects of the Role of Civil Service in India".

Seminar on Administrative Reforms: Organised by Orissa Regional Branch of IIPA, Bhubaneswar and IIPA, New Delhi, Bhubaneswar, 7 March, 1993. Paper presented: "Administrative Reforms in India" (Theme Paper).

XIV All Indian Public Administration Conference organised by Department of Politics and Public Administration, University of Madras, March 28 and 29, 1993. Paper presented: "All India Services: A Note on Some Aspects of their Functioning".

Association with Committees: Member, Board of Studies (Political Science), Guwahati University, Guwahati (Assam).

Member, Board of Studies (Public Administration), Kurukshetra University, Kurukshetra, (Haryana).

Member, Board of Studies (Political Science and Public Administration), Ravishankar University, Raipur (M.P.).

Member, Board of Studies (Public Administration), Himachal Pradesh University, Shimla (H.P.).

Member, Special Review Group, Department of Administrative Reforms and Public Grievances, Government of India, Sardar Patel Bhawan, Sansad Marg, New Delhi.

SHARMA, V.K.

Seminars/Conferences: Conference on Handmade Paper and Products organised by UNDP/KVIC, on April 29-30, 1993, Conference Hall, UNDP, New Delhi. Paper presented "Hand made Paper- Environment Friendly Village Industry".

SINGH, SHEKHAR

Association with Committees : Member, Central Board for Forestry, Government of India. Regional Member for the Asia-Pacific Region (CNPPA/SSC), IUON, Switzerland.

Member, Governing Board, Indian Institute of Forest Management, Bhopal.

Member, Ecodevelopment Advisory Committee, Ministry of Environment and Forests, Government of India.

SINGH, S.S.

Papers/Articles: "Judicial Response to Police Indiscipline" a chapter published in *Policing A District* (Edited by Dr. J. Guha Roy, New Delhi, IIPA, 1992 at 164-179).

"Panchayati Raj Institutions in India: Emerging Scenario", a chapter published in *Researches in Social Sciences* (Edited by Dr. Jai Prakash Mishra, Agam Kala Prakashan, Delhi, 1993 at pp. 469-481).

"National Promotion Procedure: A Device to Defeat Deterrent of Delay in Disciplinary Proceedings". A paper presented in the National Seminar on Changing Role of Higher Civil

Services in India: Emerging Issues and Challenges organised by Department of Public Administration, Kurukshetra University, Feb. 20-21, 1993.

"Police - Public Relations" a paper presented as a member of the panel in the Seminar on "Police-Public Cooperation in dealing with Crime, Criminals and Disorder" organised by the North-West District Police of Delhi Police on February 18, 1993.

Case Study: "UPICHHHA SUGAR" (An Incident case study on Training Needs Analysis) August 1992 - January 1993, DOPT, Government of India.

THAKUR, R.N.

Book Reviews: "India's Population Heading towards a Billion" by Mahendra K. Premi, *Indian Journal of Public Administration*, Vol.XXXVIII, No.4, Oct.-Dec. 1992.

Seminars/Conferences: Seminar on "Constitution of India in Precept and Practice", organised jointly by Parliamentarians Group for Dr. B.R. Ambedkar Birth Centenary Celebrations; the Indian Parliamentary Group; and the Bureau of Parliamentary Studies and Training, Parliament Annexe, New Delhi, 25 and 26 April 1992. Paper presented "Constitution of India as an Instrument of Economic Growth and Social Justice.

"National Seminar on Basava Philosophy" organised jointly by Basava International Centre, New Delhi and Basava Samiti Bangalore and Nagnur, Shiva Basava Soamiji's Kalyan Kendra, Bangalore, Vithalbhai Patel House, 3 May 1992. Paper presented "Basava's Social Philosophy".

Association with Committees: Secretary, Delhi Sociological Association.

Member - Indian Sociological Society.

Member - International Sociological Association.

TIWARI, R.K.

Seminars/Conferences: Thirty-sixth Members' Annual Conference - IIPA, 30th October, 1992. Prepared and presented a Theme Paper on "Future of Teaching, Training and Research in Public Administration with special reference to Changing Economic Policies and Programmes".

Participated in a Trainers Workshop on "Sustainable Social Sector Programmes in India" - April 28 to May 11, 1992 organised by the Union Department of Personnel and Training in collaboration with the Economic Development Institute, World Bank and HCM State Institute of Public Administration, Jaipur and chaired the session on Sector Reviews (Urban and Rural).

Association with Committees: Member, Expert Committees on Certificate Programmes in Rural Development, Indira Gandhi National Open University, 1992-93.

Member, Exploratory Group for Post-Graduate Diploma in Public Policy and Administration, Indira Gandhi National Open University, Jan. 1993.

VERMA, B.M.

Books: *Development of Scheduled Castes and Administration*, IIPA and Uppal Publishing House, New Delhi, 1993.

Seminars/Conferences: Decentralization Towards Democratization and Development in Asian and Pacific Region. Organised by the Eastern Regional Organisation for Public Administration (EROPA), (COTI) and (UNDES-TCMD) on 5-9 October 1992 at Seoul Central Officials Training Institute, Republic of Korea. Paper presented: "Decentralization Strategies for Democratization and Development in India".

WISHWAKARMA, R.K.

Books: *Health Status of the Underprivileged*, Reliance Publishing House and the Indian Institute of Public Administration, New Delhi, February 1993

Papers/Articles: "Informal Sector Linkages and its Implications for Development Policy" in a book *Growth of Urban Informal Sector and Economic Development* edited by Dr. M. Koteswar Rao of Nagarjuna University, A.P.

Book Reviews: "Politics of Urban Development: A Case Study of Old Delhi" by Ajay M. Mehra, Sage Publications, New Delhi, 1991. *Nagarlok*, Urban Affairs Quarterly, April-June, 1992.

Workshop/Conferences: Workshop-cum-Seminar on Urbanisation, Slum Development and Urban Renewal.

Socio-Economic Research Foundation, Hotel Taj Mahal, March 5-6, 1993.

Association with Committees: Member Advisory Board of the Socio-Economic Research Foundation, Aravali Apartment, New Delhi.

LIBRARY PROFESSIONAL STAFF CONTRIBUTION

MAJUMDAR, S.

Seminars/Conferences: Organized the IFLA Pre-Conference Seminar held at India International Centre, New Delhi from August 23-28, 1992 followed by the General Conference from August 29-September 5, 1992.

Coordinated the Workshop on User Education for Librarians held at IIPA in January, 1993.

BAKSHI, S.

Bibliography on "Municipal Resource Mobilisation", *Nagarlok*, October-December, 1991.

DEVENDRA KUMAR

Bibliography on "Natural Disaster Reduction", published in the book *National Disaster Reduction* edited by G.K. Misra and G.C. Mathur, New Delhi, Reliance and IIPA, 1993, p.264-69.

MEHRISHI, M.C.

Prepared an Index for *IIPA*, Vol. 38, 1992.

GULATI, SUNITA

Bibliographies in published books

- (a) "Population Policy", *Indian Journal of Public Administration*, Jul.-Sep.1992.
- (b) "Policing A District" in IIPA Publication of the same title, ed. by Jaytilak Guha Roy, 1992.
- (c) "Economic Crises in India", in K.N. Kabra, *Economic Crises in India: An Alternative Perspective*, New Delhi, Khama, 1992.
- (d) "Financial Grievances of the Minority Managed Educational Institutions in India" in R.N. Thakur, *Report on the Research Study of the Grievances relating to the Financial Grants of the Minority Managed Educational Institutions functioning under various State/U.T. Administrations in India*, 1992-93, 3v.

Annexure II

RESEARCH AND CONSULTANCY

Completed

<i>Project/Year of Initiation/Completion/ Funding Agency</i>	<i>Project Director</i>
1. Social Welfare Administration in India : Structure and Functions Jan. 1991 One Year Department of Welfare, Government of India	R.K. Barik
2. Mobile Van Scheme (An Evaluation Study) March 1992 4 Months Ministry of Civil Supplies, Government of India	Anil C. Ittyerah
3. Development and Implementation of Computer Software for Staff Selection Commission Dec. 1992 March 1993 Staff Selection Commission (Consultancy)	J.C.Kapur
4. Development and Implementation of Computer Software for Selection of Teachers in the Kendriya Vidyalaya Sangathan Sept. 1992 March 1993 Kendriya Vidyalaya Sangthan (Consultancy)	J.C. Kapur
5. Induction of Computers in Central Warehousing Corporation Dec. 1989 March 1993 Central Warehousing Corporation (Consultancy)	J.C. Kapur
6. Status of Environmental Education in India July 1992	Ashish Kothari

<i>Project/Year of Initiation/Completion/ Funding Agency</i>	<i>Project Director</i>
November 1992 Ministry of Environment and Forests Government of India and UNDP	
7. A Study of Legislative Framework of Panchayati Raj in India June 1991 One year IIPA	S.S. Singh
8. Review of Training Facilities and Training Programme at NADT Sept. 1992 March 1993 CBDT, Deptt. of Revenue Ministry of Finance, Government of India (Consultancy)	S.S. Singh Rakesh Gupta
9. A Study of the Grievances relating to Financial Grants etc. of the Minority Managed Educational Institutions Functioning under Various State/U.T. Administrations Aug. 1991 Feb. 1993 Minorities Commission, Govt. of India	R.N. Thakur
10. A Study of the Non-Financial and Sundry Other Grievances of the Minority Managed Educational Institutions Functioning under Some Selected State/U.T. Administrations Aug. 1991 Feb. 1993 Minorities Commission, Govt. of India	R.N. Thakur
11. Economic Analysis and Policy for the Indian Economy 1986 IIPA	Group Project Pranab Banerji R.K. Barik Nand Dhameja Aasha Kapur Mehta Girish K. Misra Kamta Prasad

*Project/Year of Initiation/Completion/
Funding Agency*

Project Director

S. Saroja
V.K. Sharma
B.N. Verma
K.N. Kabra
(Co-ordinator)

Papers Prepared

Pranab Banerjee

Recent Changes in Public Policy and
Administration in India

K.N. Kabra

- (a) Financial Sector Scam: Fruits of
Liberalisation: September 1992
- (b) Eighth Plan's Development Perspective
- (c) A Dragon's Progress: Development
Administration in Korea edited by
Gerald E. Caiden & Bun Woong Kim,
Connecticut, Kumarian Press 1991
(A Review Article)

Kamta Prasad

A Critical Review of Institutional
Framework and Criteria for
Environmental Impact Assessment
in India

M.L. Sudan

Strategy of Poverty Alleviation in India -
An Appraisal; July 1992

B.N. Verma

Recent Fertilizer Subsidy Cut and its
implications

In Progress

1. Deposit Mobilisation by Rural Credit
Institutions
April 1989
IIPA

Pranab Banerji

<i>Project/Year of Initiation/Completion/ Funding Agency</i>	<i>Project Director</i>
2. India's Development Strategy: Chapters on Planning, Premises Employment, Informal Sector have been finalised (Small Project with Seed Money) IIPA	K.N. Kabra
3. Status Papers on State Level Planning in India (Small Project with Seed Money) IIPA	K.N. Kabra
4. Role and Involvement of Gram Panchayats in Poverty Alleviation Programme: A Case Study of Alwar District in Rajasthan February 1992 IIPA	S.N. Mishra
5. Upgradation of Slum - A Study of Kanpur City February 1992 IIPA	M.K. Narain
6. Administrative Welfare Services : A Comparative Study of Government and non-Government March 1993 IIPA	M.K. Narain
7. Service Area Approach to Rural Lending by Banks : A Performance Approach October 1991 IIPA	A. Sarada
8. Decentralisation System of Public Expenditure and Control 1992 IIPA	K.S.R.N. Sarma M. Lakshmiswaramma
9. Judicial Policy Formulation in India March 1981 IIPA	Shekhar Singh
10. Elites: Paradigm and Change in Transnational Perspective	R.N. Thakur

<i>Project/Year of Initiation/Completion/ Funding Agency</i>	<i>Project Director</i>
October 1986 Initial Funding by IIPA (First Volume in the Series Completed and published by IIPA in 1988; Second Volume and Third Volume nearing completion for publication)	
11. Bonded Labour in India September 1989 IIPA	R.K. Tiwari
12. Adoption of Welfare Measures for Target Groups: A Study of Policy Implementation for Weaker Sections Jan. 1993 IIPA	B.M. Verma
13. Economic Analysis and Policy for the Indian Economy. 1985 IIPA	Group Project Pranab Banerji R.K. Barik Nand Dhameja Aasha Kapur Mehta Girish K. Misra Kamta Prasad S. Saroja A.K. Sharma V.K. Sharma B.N. Verma K.N. Kabra (Co-ordinator)

Papers to be Prepared

Nand Dhameja

Deregulation and Infrastructure Sectors

Girish K. Misra

Public Private Harmonisation in Urban
Development

K.N. Kabra

Informal Sector/Marketed Surplus:
Concept and Roles

<i>Project/Year of Initiation/Completion/ Funding Agency</i>	<i>Project Director</i>
<i>Aasha Kapur Mehta</i> External Sector of the Indian Economy	
<i>R.K. Barik</i> Land Reforms in the Eastern Region/ Social Security System in India	
<i>Arvind K. Sharma</i> Performance of Public Enterprises	
14. Women in Administration and Situational Analysis March 1992 Department of Women & Child Development	Shanta Kohli Chandra
15. The Interdependence of Goods and Services Sector in Developing Economy July 1982	Anil C. Ittyerah
16. Turnaround Plan for the UPSFECC Ltd. Feb. 1993 UPSFECC Ltd. Lucknow (Consultancy)	A.V. Chaturvedi Anil C. Ittyerah
17. Development and Implementation of Computer Software for Financial Accounting Information and Control, Inventory Control, Personnel Information System etc. Feb. 1993 M.P. Board of Secondary Education (Consultancy)	Nand Dhameja J.C. Kapur Kanti Swarup
18. Development and Implementation of Software for Appraisal of Loan Proposals, Monitoring of Loans, Provident Fund, etc. for Delhi Financial Corporation. August 1991 Delhi Financial Corporation (Consultancy)	J.C. Kapur
19. Development and Implementation of Software for On-line Transaction Processing for Import and Export	J.C. Kapur

<i>Project/Year of Initiation/Completion/ Funding Agency</i>	<i>Project Director</i>
of Cargo, Storage and Inventory, Monitoring, Billing and Realisation of Dues etc. for CFS Patparganj. Oct. 1991 CWC (Consultancy)	
20. Development and Implementation of Computer Software for Property Management and Other Functions through an On-line Interactive System Using Fourth Generation Language (4GL) NOIDA February 1992 NOIDA (Consultancy)	J.C. Kapur
21. Organisational Structure and Working of Anthropological Survey of India February 1988 Department of Culture, Ministry of Home Affairs, Government of India (Consultancy)	O.P. Minocha
22. Organisational & Personnel Administration of Tear Gas Smoke Unit, Takenpur November 1987 Ministry of Home Affairs, Government of India (Consultancy)	O.P. Minocha
23. Review of Strength of Officers and Staff in the Ministry of Railway May 1982 October 1991 Railway Board (Consultancy)	O.P. Minocha
24. Public - Private Partnership in Urban Development with reference to Services, Housing & Infrastructure August 1992 Ministry of Urban Development, Government of India	Girish K. Misra

<i>Project/Year of Initiation/Completion/ Funding Agency</i>	<i>Project Director</i>
25. Training Needs Assessment November 1992 Ministry of Urban Development Government of India	Girish K. Misra
26. Action Research on Developing Human Resources for Organisational Renewal September 1990 IIPA and U.P. Academy of Administration	Raj Nandy
27. Action Research on Search for An Appropriate Organisational Form for a Rural Block February 1992 IIPA and U.P. Academy of Administration	Raj Nandy J.N. Upadhyay
28. Assessment of Existing and Potential Computer Applications in Government and Associated Training Needs for Their Successful Implementation February 1991 Department of Personnel & Training	R.K. Sachdeva
29. Factors Affecting the Viability of Cooperative Credit Institutions October 1987 NABARD	S. Saroja
30. Human Nature Interactions in and Around National Parks July 1991 Ministry of Environment & Forests	Shekhar Singh
31. Study of Environmental Action Programme Human Resources Development and Institutional Structures July 1992 Ministry of Environment & Forests, Government of India	Shekhar Singh
32. Preparation of the Status Report in Biodiversity and the Biodiversity Conservation Strategy for the Ministry of Environment and Forests	Shekhar Singh Ashish Kothari

<i>Project/Year of Initiation/Completion/ Funding Agency</i>	<i>Project Director</i>
1992 Ministry of Environment & Forests Government of India	
33. Survey of National Parks and Sanctuaries in India 1985 Wildlife Institute of India	Shekhar Singh Ashish Kothari
34. A Comparative Study of the Institution of Ombudsman in India and the United Kingdom June 1992 IIPA and British Council	S.S. Singh
35. Evaluation of NSS Programme (Regular and Special Camping) and Organisational Structure on All India Basis. Feb. - March 1993 Department of Youth Affairs & Sports, Ministry of Human Resource and Development, Government of India.	R.N. Thakur Shanta Kohli Chandra

Annexure III

EXECUTIVE COUNCIL AND THE COMMITTEES

(As on 31st March 1993)

Patron

DR. S.D. SHARMA
President of India

EXECUTIVE COUNCIL

President

Shri K.R. Narayanan
Vice-President of India

Chairman

Shri S.B. Chavan
Union Home Minister

Vice-Presidents

Prof. M.V. Mathur

Ex-Vice-Chancellor, University of Rajasthan,
F-48, Sundar Marg, 'C' Scheme, Jaipur.

Shri H.M. Patel

Savita Bungalow, Bakrol Road, Vallabh
Vidyanagar (Gujarat).

Dr. V. Subramanian

122, Buena Vista, General Jagannath Bhosle
Marg, Bombay.

Dr. B. Venkatappiah

K-64, Hauz Khas, New Delhi.

Honorary Treasurer

Shri G.C.L. Joneja

E-1/3, Vasant Marg, Vasant Vihar, New Delhi.

Members

Shri Veeranna Aivalli

Vigilance Commissioner, Government of
Jammu & Kashmir, Jammu-Tawi.

Shri S.N. Bajpe

Chairman, Staff Selection Commission, C.G.O.
Complex, Block No. 12, Lodi Road, New Delhi.

Dr. (Mrs.) Noorjahan Bava

Reader, Department of Political Science,
University of Delhi, South Campus, New Delhi.

Prof. M. Bhattacharya

Vice-Chancellor, Burdwan University, Burdwan.

Mrs. Nirmala Buch	Secretary, Ministry of Rural Development, New Delhi.
Prof. P. Chandrasekharan	Director, Forensic Sciences Department, Government of Tamil Nadu, Madras.
Shri T.N. Chaturvedi	Member of Parliament (Rajya Sabha), 54 Mandakani Enclave, New Delhi.
Prof. A. Datta	Indian Institute of Public Administration, New Delhi.
Shri T.N. Dhar	27-B/5, Lajpat Rai Marg, Lucknow.
Shri M. Gopalakrishnan	Chairman, A.P. Regional Branch, 39-Avanthi Nagar, Opp. Skyline Cinema, Basheerbagh, Hyderabad.
Prof. S.K. Goyal	Director, Institute for Studies in Industrial Development, New Delhi.
Shri R.N. Haldipur	K.T. Apartments, Flat No. 001, No.17, 8th Main Road, Malleswaram, Bangalore.
Shri Jatin Hazarika	Chairman, Banking Service Recruitment Board and Chairman, Assam Regional Branch, UBI Building, Pan Bazar, Guwahati.
Shri N. Jayaraman	Addl. Chief Secretary, Cooperative & Textile Department, Mantralaya, Bombay.
Prof. K. Kamalanathan	Former Professor Emeritus, Department of Political Science and Public Administration, S.V. University, 58 Govindarajanagar, Tirupati.
Prof. T.N. Kapur	Vice-Chancellor, Panjab University, Chandigarh.
Shri V. Karthikeyan	Chairman, IIPA Tamil Nadu Regional Branch, 419 Kilpauk Garden Road, Madras.
Prof. V.C. Kulandaiswamy	Vice-Chancellor, Indira Gandhi National Open University, Maidan Garhi, New Delhi.
Shri K. Malaisamy	Home Secretary, Government of Tamil Nadu, Madras.
Shri B.C. Mathur	D-8/4 Vasant Vihar, New Delhi.
Prof. S.N. Mishra	Indian Institute of Public Administration, New Delhi.
Shri N.R. Ranganathan	Secretary, Ministry of Personnel, Public Grievances and Pensions, Government of India, North Block, New Delhi.

Dr. V. Bhaskara Rao	Principal, University College, Kakatiya University, Warangal.
Dr. (Mrs) K.G. Russia	Addl. Director, I/C, Directorate of Medical Rural Health Services, Madras.
Prof. (Mrs.) S. Saroja	Indian Institute of Public Administration, New Delhi.
Prof. V. Shanmugasundaram	Director, Institute of Advanced Studies and Research, No. 33 Victoria Crescent, Ethiraj Road, Madras.
Dr. (Mrs.) Y. Shanmugasundaram	Principal & Secretary, The Ethiraj College for Women, Victoria Crescent Building, Commander-in-Chief Road, Madras.
Shri M. Subramanian	Family Suite No. 16-17, IIPA Hostel, New Delhi.
Shri M. Thyagarajan	DDA Flats No. 195 (SFS), Shri Aurobindo Marg, Hauz Khas, New Delhi.
Shri G. Venkidusamy	Assistant Director of Agriculture, Government of Tamil Nadu, Madurai.
Prof. S.P. Verma	54 Sahyog Apartment, Mayur Vihar, Phase-I, Delhi.

Director & Member Secretary
Shri M. Wadhvani

COMMITTEES

Standing Committee

- | | |
|------------------------------------|--|
| 1. Shri T.N. Chaturvedi (Chairman) | 2. Shri V. Aivalli |
| 3. Prof. S.K. Goyal | 4. Shri G.C.L. Joneja |
| 5. Prof. K. Kamalanathan | 6. Shri K. Malaisamy |
| 7. Shri B.C. Mathur (Spl.Invitee) | 8. Prof.(Mrs.) S.Saroja |
| 9. Shri M. Subramanian | 10. Shri M. Thyagarajan |
| 11. Shri G. Venkidusamy | 12. Director, IIPA
(Member-Secretary) |

Academic Committee

- | | |
|------------------------------|-----------------------------|
| 1. Director, IIPA - Chairman | 2. Prof. Ramesh K. Arora |
| 3. Shri M.K. Balachandran | 4. Dr. (Mrs) Noorjahan Bava |

- | | |
|--|-----------------------------------|
| 5. Prof. P. Chandrasekharan | 6. Prof. Nand Dhameja |
| 7. Prof. M.V. Mathur (Special Invitee) | 8. Prof. O.P. Minocha |
| 9. Prof. G.K. Misra | 10. Dr. (Mrs) Lipi Mukhopadhyay |
| 11. Dr. V. Natarajan | 12. Prof. Kamta Prasad |
| 13. Prof. V. Bhaskara Rao | 14. Dr.(Mrs.) K.G. Russia |
| 15. Prof. R.K. Sachdeva | 16. Dr.(Mrs.) Y. Shanmugasundaram |
| 17. Prof. Jaideep Singh | 18. Shri Shékhar Singh |
| 19. Shri M. Thyagarajan | 20. Dr. B.M. Verma |
| 21. Joint Secretary,
Department of Personnel and Training | |

Editorial Board

- | | |
|--|------------------------------|
| 1. Shri T.N. Chaturvedi
(Editor & Chairman) | 2. Dr. (Mrs) Noorjahan Bava |
| 3. Prof. M. Bhattacharya | 4. Prof. A. Datta |
| 5. Prof. N.R. Inamdar | 6. Prof. K.N. Kabra |
| 7. Prof. K. Kamalanathan | 8. Prof. L.N. Sharma |
| 9. Dr. J.K.P. Sinha | 10. Shri T.K. Thanickachalam |
| 11. Prof. S.P. Verma | 12. Director, IIPA |

Committee on Case Studies

- | | |
|---|---|
| 1. Shri B.C. Mathur (Chairman) | 2. Shri R.N. Haldipur |
| 3. Dr. V. Bhaskara Rao | 4. Shri M. Thyagarajan |
| 5. Dr. Ram K. Vepa | 6. Jt. Secretary, Department of Personnel
& Training, New Delhi. |
| 7. Director, Lal Bahadur Shastri
National Academy of Administration,
Mussoorie. | 8. Director, H.C.M. State Institute of
Public Administration, Jaipur |
| 9. Director, Administrative
Training Institute, Mysore | 10. Director, Institute of Management
in Government, Thiruvananthapuram. |
| 11. Director, IIPA | 12. Prof. Nand Dhameja
(Member-Secretary) |

Planning & Advisory Committee

Chairman

Director, IIPA

Members

- | | |
|---------------------------|-------------------------|
| 1. Shri M.K. Balachandran | 2. Shri Pranab Banerji |
| 3. Prof. Nand Dhameja | 4. Shri Rakesh Gupta |
| 5. Prof. O.P. Minocha | 6. Prof. Kamta Prasad |
| 7. Prof. R.B. Puri | 8. Prof. R.K. Sachdeva |
| 9. Dr. V.K. Sharma | 10. Prof. Jaideep Singh |
| 11. Shri Shekhar Singh | 12. Prof. S.S. Singh |
| 13. Dr. R.K. Wishwakarma | |

Screening Committee for Admission of New Members

- | | |
|------------------------|---------------------------|
| 1. Shri B.C. Mathur | 2. Prof. (Mrs.) S. Saroja |
| 3. Shri M. Thyagarajan | 4. Prof. S.P. Verma |

Annexure IV

ACTIVITIES OF BRANCHES

REGIONAL BRANCHES

ANDHRA PRADESH

The Branch resumed its activities from May 4, 1992 when it held the first meeting of its Executive Committee. The inaugural function was held on September 26, 1992 with the address of the Governor of Andhra Pradesh, presided over by Prof. Malla Reddy, Vice-Chancellor, Osmania University.

Conferences/Seminars

"Future of Teaching, Training and Research in Public Administration with Special Reference to Changing Economic Policies and Programmes". Papers presented by Mr. M. Ramakrishnayya, Prof. (Mrs.) Shamim Aleem and Dr. Arif A. Waqif (29.9.92).

Lecture/Discussion

"Consumers Protection in India and in Andhra Pradesh" by Mr. Justice Lakshmana Rao, Judge, A.P. High Court. Presided over by Mr. Justice Alladi Kuppaswami, former Chief Justice of A.P. High Court (26.12.92).

ASSAM

Conferences/Seminars

1. "New Role for Small Industries in the Development of the North East Region"; keynote address delivered by Dr. D.D. Mali, Director, NISIET, Guwahati (25.5.92)
2. "Future of Teaching, Training and Research in Public Administration with Special Reference to Changing Economic Policies and Programmes". A keynote address delivered by Shri L.C. Singhi, Joint Director, Assam Administrative Staff College (8.8.92).
3. "Job Involvement and Motivation in Administration" (26.12.92)

BIHAR

Conferences/Seminars

1. "Role of Administration in Re-orienting Public Enterprises". Among others Mrs. Nutan Sinha, Dr. H.N. Gupta and Shri D.K. Banerjee participated in the discussion (11.5.92).
2. "Administration and Environment Protection" ; among others Dr. Navneet Sinha, Prof. Prabhavati Sinha, Shri Anup Roy and Shri A.P. Agarwal participated in the discussion (13.8.92).
3. "Panchayati Raj in Bihar : Rural Context" ; among others Prof. B.S. Khanna of Panjab University, Dr. J.K.P. Sinha and Shri Uday Pratap Singh participated in the Seminar (28.8.92).

4. "The Future of Teaching, Training and Research in Public Administration with Special Reference to New Economic Policy and Programmes". Among others Shri Arun Pathak, IAS, Chief Secretary, Government of Bihar, Shri K.N. Sahay, Dr. K.P. Singh, Prof. Bishwanath Singh, Dr. Navneet Sinha and Dr. J.K.P. Sinha participated in the Conference (23.10.92).
5. "Politicians and Civil Servants Relationship – Emerging Trends. Among others Shri S.C. Vajpeyi, former Chief Secretary, Delhi Administration, Prof. Bishwanath Singh, Prof. M.M. Mehra, Mrs. Veena Sinha, Mrs. Nutan Sinha, Dr. Navneet Sinha and Prof. L.M. Sharma participated in the discussion (10.1.93).
6. "Future of Secularism". Among others Prof. Prabhawati Sinha, Mrs. Nutan Sinha and Dr. Prit Sinha participated in the Seminar (27.2.93).
7. "The Administrative Problems of Recurring Government Employees Strikes and Agitations in Bihar". Among others Dr. Navneet Sinha, Prof. Hardwar Singh, Shri Akhilesh Kumar Singh and Dr. H.K. Gupta participated in the discussion (30.3.93).

Research Projects in Hand

1. Working of the Bihar Public Service Commission - Dr.(Mrs.) W. Murtaza.
2. Financial Administration of Some State Undertaking in Bihar - Mrs. Nutan Sinha.
3. Agriculture in Bihar During early British Rule including the Role of Administration in its Different Aspects - Shri C.P.N. Sinha.
4. Under-employment in Bihar from Census Data – Dr. H.R. Sinha.
5. Organisation of Government of Bihar – Dr. N. Sinha.

Studies Completed

1. Magadh Me Vanijya Kar Prashasan – Mrs. Veena Sinha.
2. Administration of Commercial Taxes in Bihar (Dr. J.K.P. Sinha).

DELHI

Conferences/Seminars/Workshops

1. Workshop on "Fire in High Rise Buildings - Its Causes and Remedies". Shri M.M. Jacob, Minister of State, Ministry of Home Affairs delivered the inaugural address (15.9.92).
2. Conference on "Future of Teaching, Training and Research in Public Administration with Special Reference to Changing Economic Policies and Programmes" (19.9.92).
3. Seminar on "Offences against Women—Perceptions and Approaches". Mrs. Rajendra Kumari Bajpai, Convenor, Women's Council, AICC and Shri N.K. Singhal, former D.G.(P) were the key speakers (18.11.92).
4. Seminar on "Governance of South Asia" in collaboration with J.N.U. and Delhi University. Shri T.N. Chaturvedi, M.P. (Rajya Sabha) delivered the inaugural address (18.1.93).
5. National Seminar on "Working of E.P.F. Organisation as part of the Programme Marking the 40 years of Service of EPF Organisation to Subscribers" in collaboration with Central Provident Fund Commissioner. Shri P.C. Hota, Additional Secretary, Ministry of Labour inaugurated the Seminar (18.2.93).
6. Seminar on "Anti Leprosy Measures" in collaboration with H.K.N.S. Shri Sitaram

Kesri, Union Minister for Welfare inaugurated the seminar (5.4.93).

Lecturer/Discussion

1. "Women Entrepreneurs : Perceptions and Problems". Dr. Rajendra Kumari Bajpai, S/Shri R.P. Rai, N.K. Singhal and V. Krishna Murthy, Member, Planning Commission were the main speakers (5.6.92).
2. 'Problems of Admission in Delhi University Colleges'. Dr. S.S. Rana, Dr.S.S. Rathi and Dr. P.C. Patanjali took part in the discussion (26.6.92).
3. "Role of Urban Arts Commission"; S/Shri R.K. Takkar, Krishan Pratap, O.P. Goel, H.U. Bijlani, J.C. Gambhir and Prof. E.P.N. Ribeiro were the key speakers (10.7.92).
4. "Regulation of Non-Government Bodies -Privitization Accountability, Public-Private Divide" by Prof. Norman Lewis, Centre for Socio-Legal Studies, University of Sheffield, U.K. (18.11.92).
5. "Problems of Judicial Administration in India"; Dr. J.K.P. Sinha, Hony. Secretary, IIPA Bihar Regional Branch was the key speaker.
6. "Consumer Protection through Quality Systems in Public Services based on ISO 9000". Justice R.N. Mittal was the key speaker (7.5.93).
7. "Public Interest Litigation" by Shri H.D. Shourie (22.5.93).
8. "Mandal Commission Updated" by Shri U.C. Agarwal (29.5.93).

JAMMU AND KASHMIR

Seminar/Conferences

"Future of Teaching, Training and Research in Public Administration with Special Reference to Changing Economic Policies and Programmes". Prof. Y.R. Malhotra, Vice-Chancellor, J&K University, inaugurated the seminar. Shri J.A. Khan, Additional Chief Secretary of Finance, presided over it (24.10.92).

Publication

Brought out IIPA J&K Regional Branch News Bulletin, carrying proceedings of the Seminar on "Indian Police and Human Rights".

KARANATAKA

Seminars/Conferences

Regional Seminar on "Future of Teaching, Training and Research in Public Administration with Special Reference to the Changing Economic Policies and Programmes", Shri R.N. Haldipur, former Lt. Governor of Arunachal Pradesh, inaugurated the seminar. It was presided over by Shri S. Ramanathan, Chairman of the Branch (October 9, 1992).

Workshop on "Tomato Production and Processing in Dharwad" ; Dr.P.V. Rai gave the keynote address. Shri S. Ramanathan, Chairman of the Branch presided (28.4.93).

Lecture/Discussion

"Dryland Farming : Policy Formulation and Implementation" by Dr.P.V. Shenoi, Assistant Director General, ICRISAT Centre, Hyderabad. Shri S. Ramanathan, Chairman of the Branch presided (15.9.93).

KERALA

Conferences/Seminars

1. Regional Conference on "Future of Teaching, Training and Research in Public Administration with Special Reference to Changing Economic Policies and Programmes". Presided over by Shri G. Bhaskaran Nair, IAS (Retd.), Chairman, Kerala Regional Branch. Among others Dr. Jose Chander, Shri C.S. Sethuraman, Barrister Mathew Phillip, Shri S.V. Asari and Shri T.P. Subramanian participated in the Conference (16.10.92).
2. "Nehru from a Civil Service Perspective". Presided over by Shri G. Bhaskaran Nair, IAS (Retd.), Chairman of the Branch. Shri C.K. Koshy, IAS, presented the theme paper. Some of the key speakers were Dr. N.K. Bhaskaran, Dr. G.P. Kumaraswamy, Shri K.P.K. Karnavar, Dr. G. Gopakumar and Dr. K. Raman. (27.5.92)
3. "Impact of Public Administration on Kerala: Life Style". Presided over by Shri B.S. Sastry, IPS, Managing Director, Travancore Titanium Products. Sri G. Bhaskaran Nair, IAS (Retd.), Chairman of the Branch gave the welcome speech and Dr. V.K. Sukumaran Nair, former Vice-Chancellor, Kerala University and Vice-Chairman of the Branch, presented the keynote address. Some of the key speakers were Shri M. Vijaynni, IAS, Shri C.S. Sethuraman, Barrister M. Mathew Phillip, Shri S.V. Unnikrishnan (27.1.93).

Lecture/Discussion

"The French Civil Service - An Analysis", by Dr. G. Gopakumar, Reader in Political Science, Kerala University. Presided over by Shri G. Bhaskaran Nair, IAS (Retd.) Chairman of the Branch (3.8.92).

Research Project

Report of the research project "Health Care Administration in Rural Kerala" is under print.

Library

The Branch's Library has a collection of 500 volumes.

MAHARASHTRA

Conferences/Seminars

Regional Conference on "Future of Teaching, Training and Research in Public Administration with Special Reference to the New Economic Policies and Programmes". It was inaugurated by Shri S. Ramamoorthi, Chairman, HPA Maharashtra Regional Branch. The theme paper for the Conference was prepared by Dr.(Smt.) Marina Pinto (12.9.92).

Lecturers/Talks

1. "Drought in Maharashtra - Causes and Cures" by Prof. H.M. Desarda (4.6.92).
2. "The Influence of Future Technologies on Human Life" by Dr. M.P. Wagle (20.8.92).
3. "Problems of Managing a University" by Dr. S.D. Karnik, Vice- Chancellor, Bombay University (25.8.92).

4. "Mastering Change" by Dr. Leon Martel (29.9.92).
5. "Germany and Europe" by Dr. Hans George Wieck, Ambassador for Germany (6.11.92).
6. "Riots and the Future of Bombay" by Dr. Rashmi Mayur (17.3.93).
7. "Some Impressions of China on a Recent Visit" by Shri R.C. Sinha (30.3.93)
8. "Gearing a University to the Cause of Women's Education" by Dr.(Smt.) Suma Chitnis, Vice-Chancellor SNDT University (31.3.93).

Training Programmes

1. "Writing of Confidential Records" (12.5.92)
2. "Use of Marathi in Administration" (5.6.92)
3. "Disciplinary Action and Enquiries" (29-30.7.92)
4. "Computer Appreciation" (26-27.8.92)
5. "Intelligence Development" (14.9.92)
6. "Conduct Discipline Rules and Disciplinary Enquiries (20- 21.11.92)
7. "Supervisory Skills (18-19.12.92)
8. "Use of Marathi in Administration" (19.1.93)
9. "Writing of Confidential Records" (5.3.93)
10. "Writing of Confidential Records" (5.3.93)

Essay Competition

The following topics were selected for the Essay Competition :

1. Is Socialism Dead?
2. The Future of Secularism in India
3. Financing Higher Education

Prof. Pramod Biyani of Sirur was awarded the first prize of Rs.1,500 and Prof. M.G. Jakhotia of Bombay got the second prize of Rs.1,000.

Library

During the year, 234 books including some books gifted by members were added to the library of the Branch, taking the total of books to 7817.

Publications

The Branch released its publication "The Organisation of the State Government of Maharashtra" prepared by the Executive Joint Secretary of the Branch, Dr. S.S. Gadkari with the assistance of Shri A.S. Kharkar and Shri V.V. Velenkar.

ORISSA

Conferences/Seminars/Workshops

1. "New Economic Policy and Public Administration". Shri N.K. Panda, Chairman, Orissa Regional Branch, presented the theme paper (29.11.92)
2. "Bhubaneswar - Beautiful City". Presided over by Shri N.K. Panda, Chairman, Orissa Regional Branch (12.12.92).

3. "Administrative Reforms", Shri Biju Patnaik, Chief Minister of Orissa delivered the inaugural address. The keynote address was delivered by Mr. B.C. Mathur, IAS (Retd.) and Prof. A.K. Sharma of IIPA presented the theme papers (7.3.93).

PUNJAB, HARYANA AND CHANDIGARH

Conferences/Seminars/Symposium

1. Seminar on "Role of Public Servants in the Present Context" (6.4.93).
2. Symposium on "Consumer Protection". Among others, Justice Surinder Singh, President, Chandigarh State Commission for Redressal of Consumers Grievances, Major General Avtar Singh, Dr. T. Singh Sethi and Prof. Satya Deva, participated in the discussion (2.9.92).

Lecture-Discussion

"C.A.T. - Problems and Perspectives" by Shri B.C. Mathur, IAS (Retd.), former Vice-Chairman, Central Administrative Tribunal (21.11.93).

RAJASTHAN

Conferences/ Seminars/ Round Tables

1. Round Table on "Liberalisation and Globalisation of the Indian Economy : Implications for Administrators and Managers". A keynote address was delivered by Prof. L.K. Nathuramka. Prof. Ramesh K. Arora, Joint Secretary of the Branch gave the presidential address (2.5.93).
2. Round Table on "Is Honesty Dead ?". It was presided over by Prof. Ramesh K. Arora, Joint Secretary of the Branch (9.5.93).
3. Seminar on "Teaching, Research and Training in Public Administration with Special Reference to Changing Economic Policies and Programmes". Prof. S.P. Verma, former Professor of IIPA was the Chief Resource Person. Prof. M.L. Mishra, former Visiting Professor of Public Administration, presided over the Seminar. Dr. R.M. Khandelwal of Rajasthan University was the Seminar Coordinator (22.8.92).
4. Symposium on "Science and Culture". Key speakers were Prof. S. Lokanathan, Professor Emeritus of Physics in the University of Rajasthan; Prof. Daya Krishna, Professor Emeritus of Philosophy in the University of Rajasthan; Prof. Rameshwar Sharma, Vice- Chancellor, Rajasthan University; and Dr. Hari Mohan Mathur, Chairman, Board of Revenue. Shri T.V. Ramanan, Chief Secretary to Government of Rajasthan, presided (16.1.93).

TAMIL NADU

Seminars/Conferences

1. Seminar on "The Welfare of Senior Citizens". It was inaugurated by Thiru P.K. Umashankar, former Director, IIPA. Thiru V. Karthikeyan, Chairman of the Branch, presided (27.6.92).
2. Seminar on "Future of Teaching, Training and Research in Public Administration with Special Reference to Changing Economic Policies and Programmes". The

seminar was inaugurated by Thiru V. Karthikeyan, Chairman of the Branch. Theme papers were presented by Prof. V. Shanmugasundaram, Dr. M.S. Srinivasan and Dr. S. Thadavan. Dr.(Smt.) K.G. Russia, Treasurer of the Branch summed up the discussion (26.9.92).

Lecture/Discussion

1. Panel discussion on "Subsidies : Whether Justified". Panelist were : Prof. V. Shanmugasundaram, Vice-Chancellor of M.S. University; Thiru S. Srinivasan, Dy. General Manager, Madras Fertilisers Ltd.; and Thiru S. Manavalan. Shri V. Karthikeyan, Chairman of the Branch presided (29.5.93).
2. Lecture Meeting : Thiru V. Karthikeyan, Chairman of the Branch spoke on His Impressions of UAE Trip (31.7.92).
3. Lecture on "New Approaches to Solving India's Problems" by Dr. M.S. Srinivasan, formerly with Asian Development Bank, Manila (28.8.92).
4. Panel discussion on "Periodic Increases in Administered Prices - Are They Justified ?" Panelists were : Thiru G. Ramachandran, formerly of the Asian Development Bank and Thiru P.K. Umashankar, formerly Director, IIPA. Thiru V. Karthikeyan, Chairman of the Branch presided (27.11.92).
5. Lecture on "Securities Scam" by Thiru V.K. Padmanaban, former President of Madras Stock Exchange and Thiru S. Rajaratnam, former Member of Income Tax Tribunal. It was presided over by Thiru V. Karthikeyan, Chairman of the Branch (23.12.92).

UTTAR PRADESH

Seminar/Conferences

1. "Future of Teaching, Training and Research in Public Administration for the Special Reference to Changing Economic Policies and Programmes".
2. "The Citizen, the Bureaucrat and the Politician."

Research Study Completed

Evaluatory study of all training institutions functioning under the umbrella of the APC, U.P. Government.

Publications

Four issues of the quarterly Newsletter "Dynamic Administration" were brought out during the year.

Brought out the publication entitled "Experiences and Thoughts of Senior Administrators".

LOCAL BRANCHES

AURANGABAD

Colloquium

"The Bench, the Bar and the Bureaucracy". It was presided over by Hon'ble Shri Narendra Chapalgaonkar, Judge, Bombay High Court at Aurangabad (14.9.92).

Discussion

"The Drought in Marathwada : A Study of a Village" (13.10.92).

AIZAWL*Lecture/Meeting*

1. "Problems in Indian Administration" by Shri S.R. Vala, Chairman, Mizoram Public Service Commission. Shri P. Lalnithanga, Vice-Chairman of the Branch, presided (7.11.92).
2. "Abolition of Chiefship in Mizoram and its Impact on Cultural, Social, Political and Economic Transition in the Mizo Society" by Shri L.B. Thanga, IAS (Retd.). Prof. R. Lalthantluangar, Pro-Vice Chancellor of NEHU, presided (3.12.92).
3. "Water Resources Management and Problems of Mizoram" by Shri Dunglema, Chief Engineer, Public Health Engineering. It was presided over by Shri P. Lalnithanga, Vice-Chairman of the Branch (15.12.92).

IMPHAL*Conference/Seminar*

"Environment and Development". It was presided over by Shri H.V. Goswami, Chairman, Imphal Local Branch (16.5.92).

MADURAI*Lecture/Discussion*

1. "You and Your Income Tax" by Shri S. Bapu, Commissioner of Income Tax, Madurai. Shri S. Audiseshiah, Chairman, Madurai Local Branch, presided (30.7.92).
2. "Union Budget and Direct Taxes" by Shri V. Ramakrishnan, Chartered Accountant. It was presided over by Dr. M. Laxmanan, former Vice-Chancellor, Madurai Kamraj University (10.3.93).

NAGPUR*Lectures/Discussions*

1. "Whether Intelligence can be Taught" ; Shri G.R. Bhandari, Director (Personnel), Western Coalfields Ltd., was the chief guest and Prof. S.G. Kashikar, Chairman Nagpur Local Branch, presided (27.5.92).
2. "Public Administration in Modern Democracy" by Shri Shashi Ranjan Tiwari, former Professor and Head, Department of Public Administration, Lucknow University. Shri M.R. Patil, Divisional Commissioner, Nagpur, presided (18.12.92).
3. "Personnel Management in Private Sector" by Dr. K.N. Sharma, Senior Vice-President, Godrej. Prof. S.G. Kashikar, presided (4.1.93).

SANGLI*Seminars/Conferences*

"Union Budget", Dr. N.K. Kulkarni gave the keynote address. Other speakers were S/Shri

Joshi, S.B. Abhyankar and N.B. Marathe (27.2.93).

Lecture/Discussion

1. "Partial Rupee Convertability and Its Impact". Prof. Anil Sahasrabudhe led the discussion (29.2.93).
2. Video cassette show on Japanese culture, industrial development etc. was arranged by the Branch (12.11.92).

SHILLONG

Lecture/Meeting

"Democracy, Rule of Law and Administration" by Prof. A.K. Baruah. It was presided over by Prof. B. Pakem, Vice-Chancellor, NEHU (27.6.92).

VADODARA

Lecture/Discussion

1. "Federalism in Canada : Some Lessons" by Prof. Dr. Shreesh Jugal (10.12.92).
2. "The Role of Women and Minorities in the Political Process".
3. "Screening of recorded dialogue with M.S. Gracia Hillman," Executive Director, The League of Women Voters, U.S.; Dr. P.M. Patel was the Coordinator.

Symposium

'Civil Services Challenges and Changes'; Prof. Dr. V.G. Nandedkar, Dr. Hasan Iqbal and Mr. S.K. Nanda were the main speakers (11.1.93).

VAISHALI

Lecture-Discussion

1. "Population Problem in India". Dr. Jwala Prasad, Shri Haridwar Singh, Dr. H.N. Gupta, Dr. Ranvijay Prasad, Dr. R.K. Sinha and others participated in the discussion (14.7.92).
2. "Future of Teaching, Training and Research in Public Administration with Special Reference to New Economic Policies and Programmes". Dr. Navneet Sinha, Dr. K.R. Sinha, Dr. H.M. Gupta, Shri Haridwar Singh and Dr. R.K. Sinha were the key speakers (September, 1992).
3. "Financing of Higher Education in Bihar". Among others, Shri K.R. Sinha, Mrs. Nutan Sinha, Dr. Ranvijay Prasad, Dr. H.N. Gupta and Dr. R.K. Sinha participated in the discussion (23.1.93).

Research Projects

1. Administrative Problems of Prevention and Eradication of Kala-a- Zar by Dr. Jwala Prasad.
2. Administrative Problems of Indo-Nepal Border by Dr. J.K.P. Sinha.
3. The Problems of Self Employment through Development of 'Fruit Farm Structure in Vaishali by Dr. Navaneet Sinha.

4. Administrative Problems of T.B. Prevention and Eradication Programmes at the Grassroot Level - A Case Study of Soran District' by Dr. Ranvijay Prasad.
5. Administrative Problems of Family Planning Programmes by Dr. R.K. Sinha.
6. A study of the Working of Primary Health Centres by Dr. Ravindra Prasad Verma.
7. Prashashan Me Hindi Ka Prayog by Mrs. Veena Sinha.

VALLABH VIDYANAGAR

Lecture/Discussion

1. "State of the Country Today" by Dr. H.M. Patel. Dr. M.T. Pathak presided (20.11.92).
2. "Police Administration and the People" by Shri Ashwani Kumar; and Dr. H.M. Patel presided (5.2.93).

VIRUDHUNAGAR

1. A project to promote Kulloorsandai Dam site as a tourist Centre and bird sanctuary has been adopted.
2. Four Executive Committee and two General Body meetings were held.

WARANGAL

Seminars/Conference

'Privitisation of Education'. It was presided over by Prof. V. Bhaskar Rao, Chairman, Warangal Local Branch (8.11.92).

OFFICE BEARERS OF REGIONAL/LOCAL BRANCHES

REGIONAL BRANCHES

ANDHRA PRADESH

Chairman — Shri M. Gopalkrishnan, Plot No. 39, Avanti Nagar, Opp. Skyline Cinema, Basherbagh, Hyderabad.

Hony. Secretary — Dr. M.A. Aleem, Prof. and Head, Deptt. of Public Administration, University College of Arts and Political Science, Osmania University, Hyderabad.

Membership — Annual 93, Life 356, Corporate 15

ASSAM

Chairman — Shri Jatin Hazarika, Chairman, Banking Service Recruitment Board (NE Group), UBI Building, Pan Bazar, Guwahati.

Hony. Secretary — Shri Swapnanil Barua, Managing Director, Housefed, Guwahati.

Membership — Annual 17, Life 173, Corporate 3

BIHAR

Chairman — Shri Arun Pathak, Chief Secretary, Government of Bihar, Patna.

Hony. Secretary — Dr. J.K.P. Sinha, 53, D-Block Kadam Kuan, Patna.

Membership — Annual 68, Life 357, Corporate 3

DELHI

Chairman — Shri T.N. Chaturvedi, Member of Parliament (Rajya Sabha), 54 Mandakani Enclave, New Delhi.

Hony. Secretary — Shri S.C. Vajpeyi, C-160, Madhuban, Delhi.

Membership — Annual 308, Life 1237, Corporate 20

GOA (WEST COAST REGIONAL BRANCH)

Chairman —

Hony. Secretary —

Membership — Annual 1, Life 19, Corporate 1

GUJARAT

Chairman — Shri Chinubhai Chimanbhai Sheth, Shahibagh, Ahmedabad

Hony. Secretary — Prof. D.N. Pathak, 21, New Alkapuri Society, Gulabi Tekre, Ahmedabad.

Membership — Annual 57, Life 123, Corporate 9

JAMMU AND KASHMIR

Chairman — Shri M. Rahman, Addl. Chief Secretary (Home Dept.), Government of Jammu & Kashmir, Srinagar (J&K).

Hony. Secretary — Shri Veerana Aivalli, PWD Bangalow No.1. Near Gandhi Nagar Police Station, Jammu-Tawi (J&K).

Membership — Annual 37, Life 133, Corporate 3

KARNATAKA

Chairman — Shri S. Ramanathan, Kartik, 354, Palace Upper Orchards, 4th Main Road, Bangalore.

Hony. Secretary — Shri S.R. Bijoor, 1503, IVth T. Block, Jayanagar, Bangalore.

Membership — Annual 67, Life 148, Corporate 23

KERALA

Chairman — Shri G. Bhaskaran Nair, Jeevandeep, Ambalamukku, Trivandrum-3.

Hony. Secretary — Shri V.U.K. Nambissan, Deviniwas, T.C. 17/32, Kunnil Road, Jagathy, Thiruvananthapuram.

Membership — Annual 119, Life 133, Corporate 6

MADHYA PRADESH

Chairman —

Hony. Secretary — Shri K.K. Sethi, E-7/657, Arera Colony, Bhopal.

Membership — Annual 70, Life 192, Corporate 4.

MAHARASHTRA

Chairman — Shri S. Ramamoorthi, Room No. 13, Ground Floor, Mantralaya, Bombay.

Hony. Secretary — Shri N. Jayaraman, Room No. 13, Ground Floor, Mantralaya, Bombay.

Membership — Annual 108, Life 606, Corporate 27

ORISSA

Chairman — Shri N.K. Panda, A-171, Saheed Nagar, Bhubaneswar.

Hony. Secretary — Shri J.K. Mishra, A-171, Saheed Nagar, Bhubaneswar.

Membership — Annual 35, Life 125, Corporate 8

PONDICHERRY

Chairman —

Hony. Secretary —

Membership — Annual 2, Life 12, Corporate 1

PUNJAB/HARYANA/CHANDIGARH

Chairman — Shri B.S. Ojha, Chief Secretary, Government of Haryana, Chandigarh.

Hony. Secretary — Shri D.V. Bhatia, H.No. 2116/21-C, Chandigarh.

Membership — Annual 66, Life 286, Corporate 7

RAJASTHAN

Chairman — Dr. H.M. Mathur, C-95, Jagan Path, Chomu House, Jaipur

Hony. Secretary — Ms. A.K. Ahuja, H.C.M. Rajasthan Institute of Public Administration, Jaipur.

Membership — Annual 57, Life 198, Corporate 4

TAMIL NADU

Chairman — Shri V. Karthikeyan, 419 Kilpauk Garden Road, Madras.

Hony. Secretary — Shri T.K. Thanickachalam, No.2, VII West Cross Street, Shenoy Nagar, Madras.

Membership — Annual 209, Life 557, Corporate 5

UTTAR PRADESH

Chairman — Shri V.K. Saxena, PICUP, Gomati Nagar, Lucknow.

Hony. Secretary — Shri T.N. Dhar, 27-B/5, Lajpat Rai Marg, Lucknow

Membership — Annual 136, Life 484, Corporate 12

WEST BENGAL

Chairman — Shri N. Krishnamurti, Chief Secretary to the Government of West Bengal, Calcutta

Hony. Secretary — Shri K.K. Naskar, Secretary, SC & TW Department., Government of West Bengal, Calcutta

Membership — Annual 60, Life 242, Corporate 9

LOCAL BRANCHES**AIZAWL (MIZORUM)**

Chairman — Dr. H. Thansanga, Minister of Education, Mizorum, Aizawl

Hony. Secretary — Dr. R.N. Prasad, Reader and Head, Deptt. of Public Administration, NEHU, Aizawl.

Membership — Annual 9, Life 36

AJMER*Chairman* —*Hony. Secretary* — Shri J.P. Gupta, Correspondent, All India Radio and Jt. Secretary, Mundri Mohalla, Ajmer*Membership* — Life 6, Corporate 1**AMRAVATI***Vice-Chairman* — Dr. V.N. Bonde, Divisional Commissioner's Office, Amravati.*Hony. Secretary* —*Membership* — Annual 4, Life 29**AURANGABAD***Chairman* — Shri V.N. Karandikar, Divisional Commissioner, Aurangabad*Hony. Secretary* — Shri Parmod Mane, Divisional Commissioner's Office, Aurangabad.*Membership* — Annual 71, Life 40, Corporate 1**BEAWAR (RAJASTHAN)***Chairman* —*Hony. Secretary* —*Membership* — Annual 1**BELGAUM***Chairman* —*Hony. Secretary* —*Membership* — Annual 1, Life 11**BUDAUN***Chairman* — Shri Dharmendra Dev, District Magistrate, Budaun*Hony. Secretary* — Dr. H. Swarup, Swarup Bhawan, Qazitola, Budaun*Membership* — Annual 61, Life 81**CALICUT***Chairman* —*Hony. Secretary* —*Membership* — Annual 1, Life 5**COIMBATORE***Chairman* — Shri M. Raman, Collector, Coimbatore*Hony. Secretary* — Shri TSR Ramakrishnan, Agricultural Officer, 42, KPN Colony, IInd St.

Tiruppur (Coimbatore)

Membership — Annual 3, Life 17**DHARWAR***Chairman* —*Hony. Secretary* —*Membership* — Life 4

DINDIGUL

Chairman — Shri P.N.G. Ramakrishnan, 55, New Agraharam Palani Road, Dindigul.
Hony. Secretary — Shri A.K. Serumalai, D.No. 21/B, Society Street, Dindigul.
Membership — Annual 2, Life 16

ERODE

Chairman — Shri V.K. Subburaj, Collector of Periyar Distt., Erode
Hony. Secretary — Shri N.S.R. Solomon Raj, Personal Asstt. to Collector, Erode
Membership — Annual 3, Life 2

IMPHAL

Chairman — Shri D.N. Barua, Chief Secretary, Government of Manipur, Imphal
Hony. Secretary — Prof. R.P. Singh, Department of Earth Sciences, Manipur University, Imphal
Membership — Annual 3, Life 48, Corporate 1

JABALPUR

Chairman — Dr. V.K. Dubey, 1595, Napier Town, Jabalpur
Hony. Secretary — Shri D.N. Rathore, 1395, Napier Town, Jabalpur
Membership — Annual 16, Life 51, Corporate 1

KARIMNAGAR

Chairman — Dr. T. Ramakrishnaiah, Asstt. Project Director, Animal Husbandary, Rural Dev. Agency, Karimnagar
Hony. Secretary — Dr. T. Venkat Reddy, H.No. 3-7-107/1, Vavilalapally, Karimnagar
Membership — Life 25

KOLHAPUR

Chairman —
Hony. Secretary — Dr. K.K. Kavalekar, Lecturer, Deptt. of Politics, Shivaji University, Kolhapur
Membership — Life 3, Corporate 2

MADURAI

Chairman — Shri R.N. Choubey, Collector, Madurai Distt., Madurai
Hony. Secretary — Shri C.R. Patel, C/o Kwality Sales, 18, Adamea Lane, West Masi Street, Madurai-625001
Membership — Annual 53, Life 114

MAGADH

Chairman — Shri N.S. Madhavan, Commissioner Magadh Division, Bodh-Gaya.
Hony. Secretary — Dr. Ghanshyam N. Singh, A/8, Professor's Quarters, Magadh University, Bodh-Gaya.
Membership — Annual 2, Life 35, Corporate 1

MEERUT

Chairman — Prof. S.S. Sharma, Head, Department of Sociology, Meerut University, Meerut

Hony. Secretary — Dr. S.K. Chaturvedi, Reader, Department of Political Science, Meerut University, Meerut

Membership — Annual 31, Life 44, Corporate 1

MYSORE

Chairman —

Hony. Secretary — Shri P. Lingaiah, Reader of Political Science, University of Mysore, Manasagangothri, Mysore

Membership — Annual 5, Life 16, Corporate 1

NAGPUR

Chairman — Prof. S.G. Kashikar, Commissioner's Office, Old Secretariat Building, Nagpur

Hony. Secretary — Dr. R.D. Mohota, Room No. 3, Old Secretariat Building, Nagpur

Membership — Annual 25, Life 61, Corporate 4

NANDED

Chairman — Shri A. Rajan, Collector, Nanded

Hony. Secretary — Shri D.V. Kulkarni, Resident Dy. Collector, Collectorate, Nanded, Maharashtra

Membership — Annual 4, Life 12

OOTY

Chairman — Shri D. Ambedkar Rajkumar, Collector, Ooty

Hony. Secretary — Dr. N. Kadiresan, Municipal Health Officer, Ooty.

Membership — Annual 2

PATIALA

Chairman — Dr. Dalip Singh, Prof. of Pol. Science, Punjabi University, Patiala

Hony. Secretary — Prof Harbans Pathak, 117 Ajit Nagar, Patiala

Membership — Annual 2, Life 30, Corporate 1

PUDUKKOTTAI

Chairman — Shri L. Palamalai, Collector, Pudukkottai

Hony. Secretary — Shri M.S. Swaminathan, Asstt. Director of Agriculture, Ravi Illam, 93, NGO Colony, Pudukkottai

Membership — Annual 1, Life 4

PUNE

Chairman — Dr. N.R. Inamdar, 25, Sarang Society, 83/1, Parvati, Pune

Hony. Secretary — Dr. Sharad Khare, 2006, Sadashiv Peth, Tilak Road, Pune

Membership — Annual 26, Life 110, Corporate 6

RANCHI

Chairman — Dr. S.D. Singh, Officer on Special Duty and Student Dean, Ranchi University, Ranchi

Hony. Secretary — Dr. S.P. Sinha, Prof.-cum-Jt. Director, Bihar Institute of Rural Development, Hehal, Ranchi

Membership — Annual 7, Life 42, Corporate 4

SALEM

Chairman — Collector, Salem

Hony. Secretary — Shri Chidambaram, Personal Assistant to Collector (Panchayat Development), Salem

Membership — Annual 4, Life 10

SANGLI

Chairman — Shri Sumit Malik, Collector and District Magistrate, Sangli

Hony. Secretary — Shri A.S. Sahasrabudhe, Umashankar, Radhakrishna Extn., Sangli

Membership — Annual 12, Life 17, Corporate 3

SHILLONG

Chairman — Prof. B. Pakem, Vice Chancellor, NEHU Mayurbhanj Complex, Nongtaymei, Shillong.

Hony. Secretary — Dr. B.J. Deb, Department of Political Science, North-Eastern Hill University, Mayurbhanj Complex, Nongthymmai, Shillong

Membership — Annual 11, Life 35, Corporate 3

SHOLAPUR

Chairman — Shri Vidyadhar Karandikar, Municipal Commissioner, Solapur Municipal Corporation, Solapur, Maharashtra

Hony. Secretary — Dr. B.A. Katikar, Head, Deptt. of Pol. Sc., Walchand College of Arts and Science, Solapur

Membership — Annual 1, Life 29, Corporate 1

SIROHI

Chairman — Shri Rohit R. Brandon, Additional Registrar, Cooperative Societies, Government of Rajasthan, Jaipur.

Hony. Secretary — Shri B.S. Rathore C/o District Library, Sirohi

Membership — Annual 4, Life 10

SIVAGANGA

Chairman — Shri A. Elangovan, Dist. Collector, Sivaganga

Hony. Secretary — Shri R. Manisekaran, CA I.I.B. Officer, State Bank of India, Sivaganga

Membership — Annual 4, Life 2

THANJAVUR (TANJOR)

Chairman — Shri Vivek Hari Narayana, Collector, Thanjavur

Hony. Secretary — D. Balasubramaniam, Deputy Director (Agriculture), 11, Peddo Permal Colony, Voc Nagar, Thanjavur
Membership — Annual 6, Life 6

TIRUNELVELI

Chairman — Collector, Tirunelveli
Hony. Secretary — Shri S. Srinivasan, Jt. Director of Agriculture (Retd.), 1-A, High Ground Road, Tirunelveli
Membership — Annual 5, Life 18

TRICHY (TIRUCHIRAPALLI)

Chairman — District Collector, Tiruchirapalli
Hony. Secretary — Shri V.K. Ramachandran, 24, Raghavendrapur Srirangam (Trichy)
Membership — Annual 3, Life 11

UDAIPUR

Chairman —
Hony. Secretary —
Membership — Annual 3, Life 3

UJJAIN

Chairman —
Hony. Secretary —
Membership — Life 6, Corporate 1

VAISHALI

Chairman — Prof. Hardwar Singh, Principal (Retd.) R.N.College, Hazipur, Vaishali
Hony. Secretary — Mrs. Veena Sinha, 5, Prayag Niketan, Baghmali, Hajipur, Vaishali
Membership — Annual 2, Life 18

VALLABH VIDYANAGAR

Chairman — Shri H.M. Patel, Savita Bungalow, Bakrol Road, Vallabh Vidyanagar
Hony. Secretary — Dr. H.G. Patel, Prof. in Economics, Sardar Patel University, Vallabh Vidyanagar
Membership — Annual 1, Life 9, Corporate 1

VADODARA (BARODA)

Chairman — Dr. P.K. Das, Managing Director, Gujarat Alkalies & Chemicals Ltd., Yashkamal, Sayajigunj, Vadodara
Hony. Secretary — Prof. V.G. Nandedkar, Prof. of Pol. Sc., Faculty of Arts, The Maharaja Sayajirao University of Baroda, Vadodara
Membership — Annual 14, Life 30, Corporate 4

VELLORE

Chairman — Shri M. Sathiyamoorthi, Collector, North Arcot, Ambedkar, Vellore

Hony. Secretary — Shri S. Narayanaswmi, Coop. Sub-Registrar, No. 7, Sakuntala M. Street, Valappad Extn., Vellore

Membership — Annual 5, Life 9

VILLUPURAM

Chairman — Shri K. Selvam, Agriculture Officer No. 2, Sharmugam Street, Left Sharmugapuram Colony, Villupuram.

Hony. Secretary — Shri A. Selvaraj, 3 A, Beach Road, Guddalore-1 SA. Dt-607001

Membership — Annual 2, Life 13

VIRDHUNAGAR

Chairman — Shri V. Gunalan, Collector of Kamarajar District, Virdhunagar

Hony. Secretary — Shri N. Chidambaram, Narayana Swamy Villas, 9, Arupukottai Road, Virdhunagar

Membership — Annual 11, Life 4

WARANGAL

Chairman — Prof. V. Bhaskara Rao, Principal, University College, Kakatiya University, Warangal

Hony. Secretary — Dr. B. Janardhan Rao, Department of Public Administration, Kakatiya University, Warangal

Membership — Annual 2, Life 96, Corporate 1

Annexure V

TRAINING PROGRAMMES

<i>Sl. No.</i>	<i>Name of the Course/ Duration</i>	<i>No. of Parti- cipants</i>	<i>Course Director/ Associate Course Director</i>
Management Development Programmes-I (Sponsored by Department of Personnel and Training)			
A. Management Orientation Programmes			
1.	Eleventh Course on Zero Base Budgeting July 13-18, 1992	22	Prof. K.S.R.N. Sarma
2.	Tenth Course on Managerial Finance Aug. 3-8, 1992	21	Prof. S. Saroja Dr. (Smt.) A. Sarada
3.	Tenth Course on Criminal Justice Administration Aug. 3-14, 1992	13	Dr. J. Guha Roy
4.	Third Course on Leadership and Motivation Sept. 14-19, 1992	33	Prof. Jaideep Singh
5.	Seventeenth Course on Personnel Management Nov. 16-28, 1992	34	Prof. O.P. Minocha
6.	Third Course on Legal Dimensions of Administrative Decisions Nov. 30-Dec. 12, 1992	29	Prof. S.S. Singh Shri M.K. Balachandran
7.	Twelfth Course on Zero Base Budgeting Dec.7-12, 1992	28	Prof. K.S.R.N. Sarma Shri N.C. Ganguli
8.	Eleventh Course on Managerial Finance Dec. 14-19, 1992	20	Prof. S. (Smt.) Saroja Prof. Nand Dhameja

<i>Sl. No.</i>	<i>Name of the Course/ Duration</i>	<i>No. of Parti- cipants</i>	<i>Course Director/ Associate Course Director</i>
9.	Thirtieth Course on Budgeting and Financial Control Jan. 4-9, 1993	26	Smt. M. Lakshmiswaramma
10.	Fourth Course on Project Management Jan. 11-16, 1993	38	Prof. Kanti Swarup Shri N.C. Ganguli
11.	Third Course on Organisational Behaviour Feb. 15-20, 1993	18	Prof. R.B. Puri
<i>B. Special Programmes</i> (Sponsored by Department of Personnel and Training)			
1.	First Training Programme on Operations Research Applications in Public Systems Apr.20-25, 1992	34	Prof. Kanti Swarup Shri Rakesh Gupta
2.	First Course on Participative Rural Development Management Apr. 27-May 9, 1992	30	Prof. S.N. Mishra
3.	First Training Programme on Finance for Managers May 4-9, 1992	43	Prof. Nand Dhameja
4.	Eighteenth Advanced Professional Programme in Public Administration July 1, 1992-March 31, 1993	29	Prof. O.P. Minocha Dr.(Smt.) Rajesh Singh Dr.(Smt.) A. Sarada
5.	Third Course on Rural Development Administration and Administration of Anti-Poverty Programmes July 7-Aug. 1, 1992	25	Prof. R.K. Tiwari
6.	Tenth MDP for Group 'A' Officers (11-16 years) Sept. 7-26, 1992	22	Prof. Arvind K. Sharma Dr. B.M. Verma

<i>Sl. No.</i>	<i>Name of the Course/ Duration</i>	<i>No. of Parti- cipants</i>	<i>Course Director/ Associate Course Director</i>
7.	Second Course on Effective Use of Computers in Administration Oct. 12-24, 1992	29	Prof. R.K. Sachdeva Shri N.C. Ganguli
8.	3-Week Training Course for IAS Officers (17-20 years seniority) on Industrial Policy: Critical Issues Nov. 2-20, 1992	16	Dr. (Smt.) Aasha Kapur Mehta
9.	First Course on Behavioural Dimensions of Human Resource Management and Organisational Leadership Dec. 7-12, 1992	17	Prof. R.B. Puri
10.	First Course on Attitudinal Transformation for Better Performance Dec. 28, 1992 to Jan. 2, 1993	31	Dr.(Smt.) Rajesh Singh
11.	Seventh Course on Planning for Rural Development Jan. 4-16, 1993	9	Prof. Kamta Prasad Prof. M.L. Sudan
12.	Training Course on User Education for Librarians (in collaboration with British Council) Jan. 11-16, 1993	16	Shri S. Majumdar
13.	Nineteenth MDP for Empanelled Deputy Secretaries of CSS Feb. 1-Mar. 5, 1993	21	Shri N.C. Ganguli Prof. K.N. Kabra Dr. J. Guha Roy
14.	First Course on Emerging Trends in Financial Services Feb. 17-19, 1993	35	Prof. (Smt.) S. Saroja
15.	Training Course on Management of Natural Resources and Environment Mar. 1-13, 1993	12	Dr. V.K. Sharma Shri Ashish Kothari Prof. K.N. Kabra

<i>Sl. No.</i>	<i>Name of the Course/ Duration</i>	<i>No. of Parti- cipants</i>	<i>Course Director/ Associate Course Director</i>
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Management Development Programme-II

A Fee-based Courses of the Institute

- | | | | |
|----|--|----|---|
| 1. | Eighth Course on Approach to Zero Base Budgeting
Apr. 6-10, 1992 | 7 | Dr. (Smt.) A. Sarada |
| 2. | First Orientation Course on Effective Administration of Welfare Measures in Government and Public Sector Organisations (in collaboration with Department of Public Enterprises)
July 27-31, 1992 | 20 | Prof. R.N. Thakur |
| 3. | Second Workshop on Computer Applications
Aug. 5-11, 1992 | 13 | Prof. J.C. Kapur |
| 4. | Fourteenth Course on Management Information Systems
Aug. 24-28, 1992 | 15 | Prof. Kanti Swarup
Shri Rakesh Gupta |
| 5. | Third Orientation Programme on Policy Analysis and Administration of the Public Distribution System at Nainital (in collaboration with U.P. Academy of Administration, Nainital)
Nov. 6-13, 1992 | 19 | Shri Anil C. Ittyerah |
| 6. | Fourth Course on Forecasting Techniques for Decision Making
Feb. 22-26, 1993 | 12 | Shri Pranab Banerji |
| 7. | Second Orientation Course on Effective Administration of Welfare Measures in Government and Public Sector Organisations (in collaboration with Department of Public Enterprises)
Mar. 15-19, 1993 | 6 | Prof. R.N. Thakur |

Sl. No.	Name of the Course/ Duration	No. of Parti- cipants	Course Director/ Associate Course Director
B. Sponsored Programmes by Other Organisations			
1.	General Management Programme for Superintending Engineers and Senior Architects of the Central Public Works Department (Sponsored by Training Centre, C.P.W.D.) Apr. 20-24, 1992	16	Prof. A.V. Chaturvedi
2.	Third Course on Implementation of Development Programmes for Scheduled Castes (Sponsored by Ministry of Welfare) May 18-23, 1992	17	Dr. J.N. Upadhyay Dr. B.M. Verma
3.	Orientation Programme for Bangladesh Officers (Sponsored by Ministry of External Affairs) May 28-June 3, 1992	16	Prof. R.K. Tiwari
4.	Fourteenth Vertical Interaction Course on Policing A District for IPS Officers (Sponsored by BPR&D) July 20-25, 1992	26	Dr. J. Guha Roy
5.	Fifteenth Vertical Interaction Course on Policing A District for IPS Officers (Sponsored by BPR&D) Sept. 14-19, 1992	14	Dr. J. Guha Roy
6.	Training Programme on Forest Tribal Interface for Officers of Indian Forest Service (Sponsored by Ministry of Environment and Forests, Government of India, New Delhi) Sept. 21-25, 1992	24	Dr. (Smt.) Lipi Mukhopadhyay
7.	First Training Programme on Administering Consumer	10	Prof. S.S. Singh Shri M.K. Balachandran

<i>Sl. No.</i>	<i>Name of the Course/ Duration</i>	<i>No. of Parti- cipants</i>	<i>Course Director/ Associate Course Director</i>
	Protection (Sponsored by Ministry of Civil Supplies, Consumer Affairs and Public Distribution, Government of India, New Delhi) Sept. 21-25, 1992		
8.	Second General Management Programme for Super-Time Grade Medical Officers of CHS (Sponsored by Department of Health, Ministry of Health & F.W.) Sept. 21-25, 1992	18	Prof. Kanti Swarup Prof. A.V. Chaturvedi
9.	Sixteenth Vertical Interaction Course on Policing A District for IPS Officers (Sponsored by BPR&D) Nov. 23-28, 1992	24	Dr. J. Guha Roy
10.	Second Training Programme on Management for Medical Officers of CHS (Sponsored by Department of Health, Ministry of Health & F.W., Government of India, New Delhi) Nov. 30-Dec. 11, 1992	31	Prof. Kanti Swarup Shri Rakesh Gupta
11.	Second Training Programme on Administering Consumer Protection (Sponsored by Ministry of Civil Supplies, Consumer Affairs and Public Distribution, Government of India, New Delhi) Jan. 18-22, 1993	18	Prof. S.S. Singh Shri M.K. Balachandran
12.	Training Course on Managerial Skills for Officers of Khadi and Village Industries Commission (Sponsored by KVIC, Bombay) Jan. 25-30, 1993	17	Dr. V.K. Sharma Dr. J.N. Upadhyay
13.	Seventeenth Vertical Interaction Course on Policing A District for IPS Officers (Sponsored by BPR&D) Feb. 1-6, 1993	13	Prof. S.S. Singh

<i>Sl. No.</i>	<i>Name of the Course/ Duration</i>	<i>No. of Parti- cipants</i>	<i>Course Director/ Associate Course Director</i>
14.	Special Training Programme on Project Management Through Computers at Tehri (Sponsored by Tehri Hydro Development Corporation, Tehri) Feb. 22-27, 1993	21	Prof. J.C. Kapur
15.	Training Programme on Financial Management for Officers of Defence Accounts Department (Sponsored by Controller General of Defence Accounts, Ministry of Defence, Government of India, New Delhi) Mar. 1-5, 1993	20	Prof. Nand Dhameja
16.	Training Programme on General Management - Strategic Planning for Chief Engineer Level Officers of CPWD (Sponsored by Training Institute, CPWD, Government of India, New Delhi) Mar. 9-13, 1993	16	Prof. A.V. Chaturvedi
17.	Training Course on Economic Analysis of Projects with Special Reference to Irrigation Projects (Sponsored by Central Water Commission, Government of India, New Delhi) Mar. 15-27, 1993	26	Prof. Kamta Prasad Shri Pranab Banerji
18.	Training Course on Environmental Laws for Officers of Central and State Pollution Control Boards (Sponsored by Central Pollution Control Board, New Delhi) Mar. 29 -Apr. 3, 1992	21	Dr. V.K. Sharma
Centre For Urban Studies			
1.	Fifth Course on Managing Slum Improvement Apr. 6-10, 1992	18	Dr. M.K. Narain

<i>Sl. No.</i>	<i>Name of the Course/ Duration</i>	<i>No. of Parti- cipants</i>	<i>Course Director/ Associate Course Director</i>
2.	First Course on Valuation of Property Taxes (Paid Course) Apr. 20-29, 1992	18	Prof. A. Datta
3.	Fourth Course on Municipal Resource Mobilisation May 11-15, 1992	20	Prof. K.S.R.N. Sarma
4.	Fourth Course on Urban Plan Administration July 6-17, 1992	21	Dr. R.K. Wishwakarma
5.	Fifth Course on Laws in Municipal Administration Aug. 17-28, 1992	26	Shri M.K. Balachandran
6.	Fourth Course on Urban Project Formulation and Appraisal Aug. 31-Sept. 4, 1992	28	Prof. K.S.R.N. Sarma
7.	Eighth Course on Management of Urban Development Sept. 16-30, 1992	12	Prof. D.D. Malhotra
8.	Sixth Course on Management Information Systems for Urban Planning Dec. 14-23, 1992	11	Prof. Girish K. Misra
9.	First Course on Management of Urban Poverty Alleviation Programmes Jan. 18-22, 1993	27	Prof. D.D. Malhotra
10.	Fifth Course on Urban Project Implementation, Monitoring and Evaluation (UPIME) Feb. 1-10, 1993	19	Prof. Girish K. Misra
11.	First Course on Laws and Urban Development Feb. 22-26, 1993	28	Shri M.K. Balachandran

Annexure VI

TITLES OF THE DISSERTATIONS SUBMITTED BY THE PARTICIPANTS OF THE EIGHTEENTH ADVANCED PROFESSIONAL PROGRAMME IN PUBLIC ADMINISTRATION (1992-93)

Dissertation Topics And Guides

Guide: Prof. S.N. Mishra

Shri N.N. Bajaj

- : Indian Federal Polity — A Critical Analysis of the Vision of Founding Fathers

Guide : Shri M.K. Balachandran

Shri A.J. Bajaj

- : Disciplinary Proceedings Against Government Servants — Delays and Remedies

Shri Bansi Lal

- : A Study of Settlement of Disputes through Arbitration in Contracts Awarded by Directorate General of Supplies and Disposals

Guide : Prof. R.N. Thakur

Shri S.P. Baranwal

- : Ethic in Work in Indian Tradition in Relation to Man and Society.

Shri G.C. Khattar

- : Welfare Measures for Construction Workers.

Guide : Prof. K.N. Kabra

Smt. Vinita Chopra

- : Combating Income Tax Evasion in India — Some Aspects.

Guide : Dr. (Mrs.) Aasha Kapur Mehta

Smt. Renu Sahni Dhar

- : Strategies for Tourism Promotion in India : Some Reflections and Perspectives for the Future.

Shri B.K. Saha

- : A Critique on the Economic Analysis of Irrigation Projects.

Guide : Prof. Nand Dhameja

Shri S.C. Garg

- : Deregulation of Telecom Sector - Experiences Abroad and Their Relevance to Indian Telecom.

Shri Raman Gumber

- : Diversification of Cost Competitiveness: A Study of Ordnance Factories.

Shri V.S. Wahi

- : Broadening of Direct Tax Net : Various Issues

Guide : Prof. Kamta Prasad
Shri R.S. Goel

Guide : Prof. J.C. Kapur
Shri Sushil K. Gupta

Smt. K.N. Karthiayani

Guide : Prof. Kanti Swarup
Shri Anil Kumar Jain

Guide : Dr. J.N. Upadhyay
Shri I.M.G. Khan

Guide : Shri Shekhar Singh
Shri Ashok Koshy

Guide : Dr. S.S. Singh
Ms. Jayashri D. Kulkarni

Guide : Dr. J. Guha Roy
Shri Bhola Nath

Guide : Prof. A.K. Sharma
Shri Indrajit Pal

Shri D.V.S. Ranga

Shri C.B. Satpathy

Guide : Shri Rakesh Gupta
Shri Jai Prakash

Guide : Shri Pranab Banerji
Shri S.K. Sharma

: Environmental Impacts of Large Dams in India
(with a Case Study of Ramganga Multipurpose
Project, UP)

: The Impact of Software Technology Park Scheme
on the Software Export from India — A Study

: Information and Monitoring System for
Reservation Policy

: Energy Conservation in Buildings

: A Case for Introduction of a Postal Giro
System in India

: An Eco-Development Approach to the
Conservation of Kalakad Tiger Reserve

: A Study on the Importance of Speaking Order
in Administrative Adjudication

: Control of Illicit Traffic in Narcotic Drugs

: Industrial Relations in the Andhra Coalfields -
1985-86 to 1991-92

: Procedure of Direct Recruitment by Selection
Through Inventory Method in the UPSC - An
Appraisal

: Civil Aviation Security in India - A Critical
Analysis

: Role of Service Charges in Augmenting Civic
Amenities in Delhi Cantonment

: Fiscal Crises in India - Nexus between Black
Economy, Deficit Financing and Inflation

Shri Yuvaraj Gupta

: Control and Deregulation of Gold

Guide : Prof. R.K. Tiwari
Shri Surendra Kumar

: Implementation of Jawahar Rozgar Yojana –
With Special Reference to Umren Block in
Alwar District (Rajasthan)

Guide : Prof. K.S. Subramaniam
Shri Sunil Uke

: Customs Techniques in Combating the Illicit
Trafficking in Narcotics

Guide : Dr. R.K. Barik
Shri S. Mishra

: Participation and Democratic Decentralisation
with Special Reference to Madhya Pradesh

Guide : Prof. A.V. Chaturvedi
Shri R.S. Prasad

: Indian Building Congress - Perception on Its
Role and Constitution

Annexure VII

FACULTY AND OTHER SENIOR STAFF

(As on 31st March 1993)

Director

Shri M. Wadhvani*

Professors

Prof. A.V. Chaturvedi
Prof. A. Datta

Prof. Nand Dhameja
Prof. S.K. Goyal
(On deputation to ISID)
Prof. K.N. Kabra
Prof. J.C. Kapur
Prof. D.D. Malhotra
Prof. O.P. Minocha
Prof. S.N. Mishra
Prof. G.K. Misra
Prof. Kamta Prasad

Prof. R.B. Puri

Prof. R.K. Sachdeva
Prof. K.S.R.N. Sarma
Prof. (Mrs.) S. Saroja
Prof. A.K. Sharma
Prof. Jaideep Singh
Prof. S. S. Singh
Prof. K.S. Subramaniam
Prof. M.L. Sudan

Prof. Kanti Swarup
Prof. R.N. Thakur

Prof. R.K. Tiwari

Professor of Management
Professor of Urban Administration and
Development and Municipal Finance
Professor of Financial Management
Professor of Economics and Economic
Administration
Professor of Economics
Professor of Computer in Government
Professor of Urban Management
Professor of Public Administration
Professor of Rural Studies
Professor of Urban Studies
Professor of Economics and Rural
Development
Professor of Organisational Behaviour &
Inter-Personal Relations
Professor of Management
Professor of Urban Finance
Professor of Financial Management
Professor of Public Administration
Professor of Behavioural Sciences
Professor of Justice and Administration
Professor of Public Administration
Professor of Rural Development
Administration
Professor of Operations Research
Professor of Sociology/Social Welfare
Administration
Professor of Public Administration

Readers

Shri M.K. Balachandran
Dr. Radha Kanta Barik
Dr.(Mrs.) Shanta Kohli Chandra

Reader in Municipal Law
Reader in Public Administration
Reader in Public Administration

* Shri B.C. Mathur relinquished the charge of Director on April 23, 1992.

Shri Anil C. Ittyerah
 Dr.(Mrs.) Aasha Kapur Mehta
 Shri Raj K. Nandy
 Dr. V.K. Sharma
 Dr. Rajesh Singh
 Dr. J.N. Upadhyay
 Dr. B.M. Verma
 Dr. R.K. Wishwakarma

Reader in Economics
 Reader in Economics
 Reader in Public Administration
 Reader in Environmental Studies
 Reader in Behavioural Sciences
 Reader in Rural Development Studies
 Reader in Social Administration
 Reader in Urban Studies.

Lecturers

Shri Pranab Banerji
 Shri N.C. Ganguli
 Shri Rakesh Gupta
 Shri Asish Kothari
 Mrs. M.Lakshmiswaramma
 Dr. (Mrs.) Lipi Mukhopadhyay
 Dr. M.K. Narain
 Dr. Jaytilak Guha Roy
 Dr. (Mrs.) A. Sarada
 Shri Shekhar Singh
 Miss Sujata Singh **

Lecturer in Economics
 Lecturer in Management Studies
 Lecturer in Urban Studies
 Lecturer in Environmental Studies
 Lecturer in Economics
 Lecturer in Behavioural Sciences
 Lecturer in Social Administration
 Lecturer in Criminal Justice Administration
 Lecturer in Economics
 Lecturer in Environmental Studies
 Lecturer in Public Administration

Senior Library Staff

Shri Suprabhat Majumdar, Dy. Librarian
 Mrs. S. Bakshi, Asstt. Librarian
 Shri Devendra Kumar, Asstt. Librarian
 Shri A.K. Joshi, Asstt. Librarian
 Mrs. Sunita Gulati, Asstt. Librarian
 Shri M.S. Limaye, Asstt. Librarian
 Shri M.C. Mehrishi, Asstt. Librarian
 Shri A.K. Nath, Asstt. Librarian
 Shri M.P. Nayar, Asstt. Librarian
 Shri Suresh Kumar, Asstt. Librarian

Senior Editorial and Publications Staff

Shri M.K. Gaur, Asstt. Editor
 Shri Om Anand, Publications Officer

Senior Administrative Staff

Dr. Brij Bhushan
 Shri S.K. Kohli
 Shri A.S. Nagar
 Shri S.K. Katyal
 Shri B.B. Malhotra

Registrar
 Dy. Registrar (Administration)
 Dy. Registrar (Finance & Estate)
 Asstt. Registrar (Finance & Estate)
 Asstt. Registrar (Coordination)

** On Study leave.

Shri Hari Satya Paul
Shri P.K. Sharma
Shri R.K. Kaushik
Shri K.R. Nair
Shri G.S. Patial
Shri U.S. Rawat
Shri Joginder Singh

System Analyst-cum-Programmer
Smt. Charu Ashish

Asstt. Registrar (Training)
Asstt. Registrar (Administration)
Supdt. (Hostel)
Supdt. (Maintenance)
Supdt. (Training)
Supdt. (Membership)
P.S. to Director

Annexure VIII

ACADEMIC CENTRES

(As on March 31, 1993)

I. Centre for Economic Analysis and Financial and Management

- | | |
|---|--------------------------|
| 1. Dr. R.K. Barik | 2. Prof. Nand Dhameja |
| 3. Prof. K.N. Kabra | 4. Prof. G.K. Misra |
| 5. Prof. Kamta Prasad | 6. Prof. M.L. Sudan |
| 7. Prof. Kanti Swarup | 8. Shri Anil C. Ittyerah |
| 9. Shri Pranab Banerji
(Coordinator) | |

II. Centre for HRD & Behavioural Studies

- | | |
|-------------------------------------|----------------------------|
| 1. Dr. (Mrs.) Lipi Mukhopadhyay | 2. Prof. O.P. Minocha |
| 3. Prof. D.D. Malhotra | 4. Shri Raj Nandy |
| 5. Prof. A.K. Sharma | 6. Dr. (Mrs.) Rajesh Singh |
| 7. Prof. Jaideep Singh | 8. Prof. R.K. Tiwari |
| 9. Prof. R.B. Puri
(Coordinator) | |

III. Centre for Management Studies, Public Enterprises and Computer Applications

- | | |
|--------------------------|--|
| 1. Prof. A.V. Chaturvedi | 2. Prof. Nand Dhameja |
| 3. Shri N.C. Ganguli | 4. Prof. J.C. Kapur |
| 5. Prof. O.P. Minocha | 6. Prof. R.K. Sachdeva |
| 7. Smt. S. Saroja | 8. Dr. (Mrs.) Rajesh Singh |
| 9. Prof. A.K. Sharma | 10. Prof. K.S. Subramaniam |
| 11. Prof. Kanti Swarup | 12. Shri Rakesh Gupta
(Coordinator) |

IV. Centre for Public Policy, Planning and Environmental Studies

- | | |
|---------------------------------|--|
| 1. Dr. R.K. Barik | 2. Prof. A. Datta |
| 3. Prof. K.N. Kabra | 4. Shri Ashish Kothari |
| 5. Prof. Kamta Prasad | 6. Prof. R.K. Sachdeva |
| 7. Prof. S.S. Singh | 8. Dr. R.K. Wishwakarma |
| 9. Dr. (Mrs.) Aasha Kapur Mehta | 10. Dr. Shekhar Singh
(Coordinator) |

V. Centre for Rural Studies

- | | |
|---------------------------------|------------------------------------|
| 1. Shri Pranab Banerji | 2. Dr. (Smt.) Shanta Kohli Chandra |
| 3. Shri Anil C. Ittyerah | 4. Smt. M. Lakshmiswaramma |
| 5. Dr. (Smt.) Lipi Mukhopadhyay | 6. Prof. S.N. Mishra |
| 7. Prof. G.K. Misra | 8. Prof. Kamta Prasad |
| 9. Dr. J. Guha Roy | 10. Dr. (Smt.) A. Sarada |

11. Prof. M.L. Sudan
13. Dr. B.M. Verma
15. Dr. V.K. Sharma
(Coordinator)

12. Prof. R.K. Tiwari
14. Dr. J.N. Upadhyay

VI. Centre for Social Welfare Administration & Administration of Justice

1. Dr.(Mrs.) Shanta Kohli Chandra
2. Prof. S.N. Mishra
3. Dr. M.K. Narain
4. Dr. J.N. Upadhyay
5. Dr. Jaytilak Guha Roy
6. Prof. R.N. Thakur
7. Dr. B.M. Verma
8. Prof. S.S. Singh
(Coordinator)

VII. Centre for Urban Studies

1. Prof. A. Datta
2. Shri Rakesh Gupta
3. Prof. D.D. Malhotra
4. Prof. G.K. Misra
5. Dr. M.K. Narain
6. Prof. R.N. Thakur
7. Prof. K.S.R.N. Sarma
8. Dr. R.K. Wishwakarma
(Coordinator)

**AUDITORS REPORT TO THE MEMBERS OF
THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI**

We have audited the attached Balance Sheet of the Indian Institute of Public Administration as at 31 March, 1993, and Income and Expenditure Account for the year ended on that date and report that we have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit and that in our opinion and to the best of our information and according to the explanations given to us, the said accounts give a true and fair view:

- (i) In case of the Balance sheet, the state of affairs of the Institutes as at 31st March, 1993, and
- (ii) In case of the Income and Expenditure Account, of the excess of Expenditure over Income for the year ended on that date.

28th August, 1993

For THAKUR, VAIDYANATH AIYAR & CO.
Chartered Accountants

(R. Balachander)
Partner

Annexure 9

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Balance Sheet as at 31st March, 1993

<i>Particulars</i>	<i>Schedule No.</i>	<i>Current Year (as on 31.3.93) Rs.</i>	<i>Previous Year (as on 31.3.92) Rs.</i>
Liabilities			
Capital Asset Fund	-	2,34,48,068.85	2,05,61,183
Membership Fund	-	32,43,474.75	29,64,500
Capital Funds	1	72,31,697.91	66,29,203
Grants, Unutilised Balances	2	21,08,936.40	29,91,160
Current Liabilities	3	5,98,038.40	8,27,061
IIPA Employees Contributory	-	3,13,46,988.54	2,62,19,346
Provident Fund Liability			
Total		<u>6,79,77,204.85</u>	<u>6,01,92,453</u>
Assets			
Fixed Assets	4	2,34,48,068.85	2,05,61,183
Investments of Funds	5	86,21,380.00	88,42,600
Grants Receivable	2	8,69,728.46	11,79,956
Current Assets	6	25,10,028.10	24,31,703
IIPA Employees Contributory	-	3,13,46,988.54	2,62,19,346
Provident Fund Asset			
Excess of Expenditure over Income			
As per last account	9,57,664.57		
As per account annexed	<u>2,23,346.33</u>	11,81,010.90	9,57,665
Total		<u>6,79,77,204.85</u>	<u>6,01,92,453</u>
Notes to Accounts (as per Schedule 17 attached)			

As per our Report of even date.
For THAKUR, VAIDYANATH
AIYAR & CO.
Chartered Accountants
New Delhi

S.B. CHAVAN
Chairman

M. WADHIWANI
Director &
Member-Secretary

G.C.L. JONEJA
Hony. Treasurer

(R. Balachander)
Partner

Dated: 28th August, 1993

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Income and Expenditure Account for the year ended 31st March, 1993

Particulars	Schedule No.	Current Years (1992-93) Rs.	Previous Year (1991-92) Rs.
Expenditure			
Pay & Allowances	7	1,02,30,559.00	83,42,205
Training Programmes	-	9,50,180.00	7,35,495
Research Studies/Seminars	-	1,92,537.00	1,86,752
Publications	-	5,31,702.00	6,29,571
Library Periodicals and Binding charges	-	4,01,108.80	3,58,874
Branches' Promotion Activities	-	3,22,053.00	3,17,304
Campus Maintenance including Hostel	8	20,28,354.80	20,65,102
Administrative and Miscellaneous charges	9	23,20,917.37	23,78,828
Centre for Rural Development Administration	10	15,56,257.00	11,87,637
Cost of Assets Acquired out of Recurring grant transferred to Asset Fund	-	1,58,996.80	11,49,683
Total		1,86,92,665.77	1,73,51,451
Income			
Maintenance Grant from Ministry of Personnel, Public Grievances and Pensions	-	1,24,77,000.00	1,09,00,000
Members Subscriptions	11	6,04,486.53	5,79,552
Fee for Training Programmes	-	18,81,433.00	14,68,346
Consultancy Fee - Net	-	2,77,780.60	2,76,588
Rent Receipts	-	11,08,596.20	9,38,492
Income from Publications	-	2,82,923.22	3,20,499
Amount Transferred from Research Endowment Fund/		2,19,000.00	2,64,874
Res. Revolving Fund	-	1,92,537.00	1,86,752
Miscellaneous Receipts	12	14,25,562.89	11,35,446
Excess of Expenditure over Income carried over to Balance Sheet		2,23,346.33	12,80,902
Total		1,86,92,665.77	1,73,51,451

As per our Report of even date.

THAKUR, VAIDYANATHI
AIYAR & CO.

Chartered Accountants
New Delhi

S.B. CHAVAN
Chairman

M. WADIIWANI
Director &
Member-Secretary

G.C.L. JONEJA
Hony. Treasurer

(R. Balachander)
Partner

Dated : 28th August, 1993

Annexure 9

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Balance Sheet as at 31st March, 1993

<i>Particulars</i>	<i>Schedule No.</i>	<i>Current Year (as on 31.3.93) Rs.</i>	<i>Previous Year (as on 31.3.92) Rs.</i>
Liabilities			
Capital Asset Fund	-	2,34,48,068.85	2,05,61,183
Membership Fund	-	32,43,474.75	29,64,500
Capital Funds	1	72,31,697.91	66,29,203
Grants, Unutilised Balances	2	21,08,936.40	29,91,160
Current Liabilities	3	5,98,038.40	8,27,061
IIPA Employees Contributory	-	3,13,46,988.54	2,62,19,346
Provident Fund Liability			
Total		<u>6,79,77,204.85</u>	<u>6,01,92,453</u>
Assets			
Fixed Assets	4	2,34,48,068.85	2,05,61,183
Investments of Funds	5	86,21,380.00	88,42,600
Grants Receivable	2	8,69,728.46	11,79,956
Current Assets	6	25,10,028.10	24,31,703
IIPA Employees Contributory	-	3,13,46,988.54	2,62,19,346
Provident Fund Asset			
Excess of Expenditure over Income			
As per last account	9,57,664.57		
As per account annexed	<u>2,23,346.33</u>	11,81,010.90	9,57,665
Total		<u>6,79,77,204.85</u>	<u>6,01,92,453</u>
Notes to Accounts (as per Schedule 17 attached)			

As per our Report of even date.
For THAKUR, VAIDYANATH
AIYAR & CO.
Chartered Accountants
New Delhi

S.B. CHAVAN
Chairman

M. WADIWANI
Director &
Member-Secretary

G.C.L. JONEJA
Hony. Treasurer

(R. Balachander)
Partner

Dated: 28th August, 1993

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Income and Expenditure Account for the year ended 31st March, 1993

<i>Particulars</i>	<i>Schedule No.</i>	<i>Current Years (1992-93) Rs.</i>	<i>Previous Year (1991-92) Rs.</i>
<i>Expenditure</i>			
Pay & Allowances	7	1,02,30,559.00	83,42,205
Training Programmes	-	9,50,180.00	7,35,495
Research Studies/Seminars	-	1,92,537.00	1,86,752
Publications	-	5,31,702.00	6,29,571
Library Periodicals and Binding charges	-	4,01,108.80	3,58,874
Branches' Promotion Activities	-	3,22,053.00	3,17,304
Campus Maintenance including Hostel	8	20,28,354.80	20,65,102
Administrative and Miscellaneous charges	9	23,20,917.37	23,78,828
Centre for Rural Development Administration	10	15,56,257.00	11,87,637
Cost of Assets Acquired out of Recurring grant transferred to Asset Fund	-	1,58,996.80	11,49,683
Total		1,86,92,665.77	1,73,51,451
<i>Income</i>			
Maintenance Grant from Ministry of Personnel, Public Grievances and Pensions	-	1,24,77,000.00	1,09,00,000
Members Subscriptions	11	6,04,486.53	5,79,552
Fee for Training Programmes	-	18,81,433.00	14,68,346
Consultancy Fee - Net	-	2,77,780.60	2,76,588
Rent Receipts	-	11,08,596.20	9,38,492
Income from Publications	-	2,82,923.22	3,20,499
Amount Transferred from Research Endowment Fund/ Res. Revolving Fund	-	2,19,000.00	2,64,874
Miscellaneous Receipts	12	14,25,562.89	11,35,446
Excess of Expenditure over Income carried over to Balance Sheet		2,23,346.33	12,80,902
Total		1,86,92,665.77	1,73,51,451

As per our Report of even date.

THAKUR, VAIDYANATHI

AIYAR & CO.

Chartered Accountants

New Delhi

(R. Balachander)

Partner

S.B. CHAVAN
Chairman

M. WADIWANI
Director &
Member-Secretary

G.C.L. JONEJA
Hon'y. Treasurer

Dated : 28th August, 1993

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Receipt and Payment Account for the year ended 31st March 1993

<i>Particulars</i>	<i>Schedule No.</i>	<i>Rs.</i>
Receipts		
Opening Balance		
Cash in Hand		
Balance with Banks		6,662.56
Current Account		
Savings Accounts		12,39,274.95
Part A (I) – Maintenance Grant and Internal Receipts	13	1,40,586.20
Part A (II) – Non Recurring/Plan Grants under Five Year Plan	14	1,87,23,052.44
Part B – Funds, Deposits & Advances	15	30,00,000.00
Part C – Grants for Research Projects etc.	16	34,87,732.58
		73,59,599.00
Total		<u>3,39,56,907.73</u>
Payments		
Part A (I) – Expenditure against Maintenance Grant & Internal Receipts	13	1,87,70,104.77
Part A (II) – Expenditure against Non-recurring/Plan Grants	14	43,28,838.55
Part B – Payments out of Funds, Deposits and Advances	15	26,64,854.58
Part C – Expenditure against Grants for Research Projects, etc.	16	66,13,117.73
Closing Balance		
Cash in hand		
Balance with Banks :		6,129.01
Current Account		
Savings Account :		14,33,035.33
First National City Bank of New York	1,35,058.26	
United Commercial Bank, IIPA Extension Counter	5,769.50	
		1,40,827.76
Total		<u>3,39,56,907.73</u>

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 1 : Capital Fund

<i>Description</i>	<i>Opening Balance</i>	<i>Contributions/ Interest</i>	<i>Amount Utilised</i>	<i>Closing Balance</i>
Staff Benevolent Fund	48,979.71	15,528.33	—	64,508.04
Gratuity Reserve Fund	28,05,187.13	6,98,105.89	1,45,112.00	33,58,181.02
Research Revolving Fund	5,36,229.85	42,745.46	1,92,537.00	3,86,438.31
Research Endowment Fund	30,81,350.16	3,93,084.00	2,19,000.00	32,55,434.16
Annual School Prize Fund	22,198.21	2,244.00	2,125.00	22,317.21
Consultancy Support Fund	—	13,830.00	—	13,830.00
Ford Foundation – IV Fund (Interest)	1,29,698.38	15,127.20	14,885.64	1,29,939.94
Computer Fund	8,559.23	—	4,510.00	1,049.23
Total	66,29,202.67	11,80,664.88	5,78,169.64	72,31,697.91

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 2 : Details of Project Grants Received and Expenditure Incurred thereon during the year ended 31st March, 1993

Source	Balance of Unutilised/ recoverable grant as on 1.4.92 Rs.	Receipts/ Adjustments during the year Rs.	Total Rs.	Payments/ Adjustments Rs.	Balance of unutilised/ recoverable grant as on 31.3.93 Rs.
I Grants from Ministry of Urban Development, New Delhi for Centre for Urban Studies	(-)6,38,020.93	26,50,000.00 89,761.00 (Internal receipts)	21,01,740.07	21,08,831.00	(-) 7,090.93
II Grants from Deptt. of Personnel & Training for Advanced Professional Programme in Public Administration	14,535.88	9,95,000.00	10,09,535.88	10,39,793.00	(-)30,257.12
III Other Programmes from Department of Personnel and Training	18,40,932.55	34,43,577.00	52,84,509.55	46,55,714.55	6,28,795.00
IV Other Programmes	2,71,498.05	40,633.00	3,12,131.05	52,360.00	2,59,771.05
V Grants from ICSSR for Research Project	22,224.02	40,469.00	62,693.02	86,243.96	(-)23,550.94
VI Other Research Projects/	1,18,735.78	21,33,852.00	22,52,587.78	18,55,976.17	3,96,611.61
VII Consultancy Projects	1,81,298.87	9,25,648.00	11,06,946.87	10,92,017.60*	14,929.27
Total	18,11,204.22	1,03,18,940.00	1,21,30,144.22	1,08,90,936.28	12,39,207.94

Figures for the
year 1991-92

Rs.		Rs.
29,91,160	Unutilised balance of Grants - carried over to next year [†]	21,08,936.40
11,79,956	Grants receivable - carried over to next year [†]	8,69,728.46
	Net Balance	12,39,207.94

* Includes Rs. 2,77,780.60 paise transferred to Income & Expenditure Accounts being net income on consultancy assignments concluded during the year.

[†] Balances have been taken from detailed schedule for Project Grants.

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 3 : Current Liabilities as at 31st March, 1993

<i>As at 31st March, 1992 Rs.</i>	<i>Particulars</i>	<i>Rs.</i>
2,494	Unpaid Salaries	2,580.00
49,029	Canteen Contractor/Mess Charges	42,716.00
4,317	Honorarium to Faculty/Staff	34,506.57
51,495	State Cheque Account	83,785.23
925	Suspense Account	1,119.00
	Construction of Additional Floor on Institute Building	
	Amount Received from IAMR:	
	Opening balance	3,56,955.15
3,56,955	Less : Expenditure during the year	<u>1,54,867.00*</u>
		2,02,088.15
3,61,846	Other Deposits (Deposits from Contractors and Members for Library Books, etc.)	2,31,243.45
<u>8,27,061</u>	Total	<u>5,98,038.40</u>

* Includes expenditure of Rs. 31,658 incurred on repairs of top floor of IAMR Building

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 4 : Fixed Assets as at 31st March, 1993

<i>Particulars</i>	<i>Cost as at 1.4.1992 Rs.</i>	<i>Additions/ Adjustments Rs.</i>	<i>Cost as at 31.3.1993 Rs.</i>
Buildings	82,77,545.09	1,46,260.00	84,23,805.09
Furniture & Fixtures	15,19,545.82	4,10,566.00	19,30,111.82
Air Conditioning Equipment & Water Coolers	6,20,938.76	4,47,104.00 (-)46,550.00*	10,21,492.76
Library Books	33,83,488.14	4,15,741.80	37,99,229.94
Vehicles	2,49,124.37	-	2,49,124.37
Film Projector & Stage Equipments	2,42,011.46	84,648.00	3,26,659.46
Office Equipments and Training Aids	38,65,724.49	11,12,070.00	49,77,794.49
Library Equipments	2,41,157.60	-	2,41,157.60
Hostel and Mess Equipments	3,61,027.46	2,82,920.00	6,43,947.46
Internal Communication	5,17,930.00	-	5,17,930.00
Centre for Rural Development Administration (Furniture, Staff Car & Books)	3,88,405.86	7,120.00	3,95,525.86
CUS (Library Books)	5,27,675.19	17,215.00	5,44,890.19
CUS (Furniture, Fixture & Office Equipment)	1,50,441.52	-	1,50,441.52
APPPA (Library Books)	2,16,167.29	9,791.00	2,25,958.29
Total	2,05,61,183.05	28,86,885.80	2,34,48,068.85
Previous Year	1,61,79,997.05	43,81,186.00	2,05,61,183.05

* Represent cost of assets written off during the year

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 5 : Investment of Funds as at 31st March, 1993

<i>As at 31st March, 1992 Rs.</i>	<i>Particulars</i>	<i>Rs.</i>
24,85,150	Gratuity Reserve Fund	26,26,900.00
6,87,170	Research Revolving Fund	5,32,300.00
29,58,900	Research Endowment Fund	26,08,800.00
18,900	Annual School Prize Fund	18,900.00
46,100	Staff Benevolent Fund	46,100.00
25,34,380	Life Membership Fund	26,83,380.00
1,00,000	Corporate Membership Capital Fund	1,00,000.00
12,000	S.D. from Contractors	5,000.00
<u>88,42,600</u>	Total	<u>86,21,380.00</u>

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 6 : Current Assets, Loans and Advances as at 31st March, 1993

<i>As at 31st March 1992 Rs.</i>	<i>Particulars</i>	<i>Rs.</i>
390	Amount receivable from IXth Xth APPPA participants for M.Phil. registration	390.00
2,899	Amount re-imburseable by Government of Goa, Daman & Diu	2,899.00
	Cash/Postage Imprest	6,129.01
	Balances with Banks:	
	In Current Account	14,27,265.83
13,86,524	In Saving Account	<u>1,46,597.26</u>
9,51,220	Loans to Employees	15,79,992.10
90,670	Deposits (Deposits with DFSU, DDA, etc.)	8,32,017.00
24,31,703	Total	<u>94,730.00</u>
		<u>25,10,028.10</u>

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 7 : Pay & Allowances

<i>Particulars</i>	<i>Rs.</i>
Faculty and Attached Staff	31,06,989.00
Office of Academic Activities	7,75,683.00
Library	11,16,152.00
Publications	6,15,801.00
Maintenance	7,04,724.00
Hostel	7,55,358.00
Administration	16,13,947.00
Accounts	4,99,958.00
Research & Consultancy Unit	1,45,893.00
Computer Centre	1,59,569.00
Overtime Allowance	2,61,814.00
Gratuity	4,00,000.00
Medical Reimbursement	74,671.00
Total	1,02,30,559.00

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 8 : Campus Maintenance

<i>Particulars</i>	<i>Rs.</i>
Repair and Maintenance	6,18,575.00
Hostel Contingency Charges	65,045.00
Water & Electricity Charges	10,77,391.80
Rents, Rates and Taxes	74,768.00
Security Arrangements	1,82,214.00
Renovation of class rooms etc.	10,361.00
Total	20,28,354.80

Rs. 10,361 has been taken from Schedule 14 (A-II) as the grant of Rs. 10 lakh when received was treated as part of Maintenance Grant. Also Rs. 23,051 being expenditure on boundary wall has been taken to Balance Sheet. But for these adjustments, the total would be Rs. 20,41,044.80 as in Schedule 13 (A-I).

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 9 : Administrative and Miscellaneous Charges

<i>Particulars</i>	<i>Rs.</i>
Travelling Expenses	4,29,357.00
Honorarium to Auditors	7,500.00
Printing & Stationery	1,96,310.00
Maintenance Charges of Photocopying Machine	66,055.00
Telephones	4,72,268.50
Postage & Telegrams	2,00,370.55
Repair, Maintenance and Replacement of Risograph	3,26,267.00
Repair, Maintenance and Replacement of Project Equipment	1,99,644.45
Interest on Overdraft	52,321.90
Liveries	86,837.00
Conveyance Charges	70,807.97
Motor Car Expenses	75,560.00
Essay Prize	9,000.00
Other Expenses	1,28,618.00
Total	<u>23,20,917.37</u>

Rs. 1,000 has been debited on account of yearly write down of 10 OYT lines. Also Rs. 20,325 being cost of office equipment and furniture & fixture has been taken to Balance Sheet. But for these adjustments, the total would be Rs. 23,40,242.37.

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 10 : Centre for Rural Development Administration

<i>Particulars</i>	<i>Rs.</i>
Pay & Allowances	15,20,485.00
Printing and Stationery	1,036.00
Contingencies and Miscellaneous	1,087.00
Travelling Allowance	21,632.00
Library Subscriptions to Periodicals and Newsletters	12,017.00
Total	15,56,257.00

Rs. 7,120 being cost of library books has been taken to Balance Sheet. But for this, the total would be Rs. 15,63,377 as in Schedule 13 (A-I).

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 11 : Membership Subscription/Interest on Membership Fund

<i>Particulars</i>	<i>Rs.</i>
Ordinary	98,938.00
Corporate	1,63,375.00
Other Members	13,590.00
Interest on Life/Corporate Capital Fund	3,28,583.53
Total	6,04,486.53

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 12 : Miscellaneous Receipts

<i>Particulars</i>	<i>Rs.</i>
Interest on House Building Advance	60,406.00
Interest on Conveyance Advance	14,223.00
Service Charges	2,35,387.00
Receipt from Project Equipment	4,91,685.00
Photocopying Receipts	41,415.00
Receipt from Risographs	1,20,774.00
Receipt of overhead charges from Research Projects/Programmes	3,55,345.84
Gain in Exchange	9,610.05
Other Income	96,717.00
Total	14,25,562.89

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 13 : Receipt and Payment Account for the year ending 31st March 1993

Part A (I) — Maintenance Grant from Government of India and Internal Receipts

Particulars	Rs.
Receipts	
Maintenance Grant from Ministry of	
Personnel, Public Grievances and Pensions (Non-Plan) Recurring	1,24,77,000.00
Members Subscriptions	6,04,486.53
Fee for Training Programmes	18,81,433.00
Consultancy Fee (Net)	2,77,780.60
Rent Receipts	11,08,596.20
Income from Publications	2,82,923.22
Amount Transferred from Research	
Endowment/Research Revolving Fund	4,11,537.00
Miscellaneous Receipts (including overheads)	14,25,562.89
Recovery of Advances to Staff for Conveyance, House Building , etc.	2,53,733.00
Total A (I)	1,87,23,052.44
Excess Expenditure as at 31.3.93	19,42,359.21
Total	2,06,65,411.65
Payments	
Pay & Allowances	1,02,30,559.00
Training Programmes	9,50,180.00
Research Studies/Seminars	1,92,537.00
Publications	5,31,702.00
Library, Periodicals and Binding Charges	
Books/Equipments	5,09,609.60
Branches' Promotion Activities	3,22,053.00
Campus Maintenance	20,41,044.80
Administrative and Miscellaneous Charges	23,40,242.37
Centre for Rural Development Administration	15,63,377.00
Advances to Employees for Conveyance, House Building, etc.	88,800.00
Total A (I)	1,87,70,104.77
Excess Expenditure as at 31.3.92	18,95,306.88
Total	2,06,65,411.65

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 14 : Receipt and Payment Account for the year ended 31st March, 1993

Part A(II) – Non-Recurring/Plan Grants under Five Year Plan

<i>Particulars</i>	<i>Rs.</i>	<i>Rs.</i>
<i>Receipts</i>		
Annual Plan Grant 1992-93 (Received during the year)		30,00,000.00
Total		<u>30,00,000.00</u>
Unutilised Balances at the end of previous year		
(i) Renovation of Lecture Halls etc. (Balance from last year)	10,361.00	
(ii) Purchase of Equipment - Computer (balance from last year)	9,748.55	
(iii) Annual Plan Grant 1991-92	13,21,587.00	
<i>Payments</i>		
(i) Renovation of Lecture Halls, etc.		10,361.00
(ii) Purchase of Equipment - Computer		9,748.55
(iii) Annual Plan Grant - 1991-92		
(a) Development of Training Complex	2,13,795.00	
(b) Development of Computer Centre	9,12,055.00	
(c) Development of Library	<u>1,95,737.00</u>	13,21,587.00
(iv) Annual Plan Grant - 1992-93		
(a) Development of Institute Main Building	8,15,656.00	
(b) Replacement of P A System in Conference Hall	84,648.00	
(c) Procurement of Generator Set	2,17,200.00	
(d) Development of Faculty	77,253.00	
(e) Upgradation and Modernisation of Library	3,36,107.00	
(f) Modernisation of Hostel	<u>14,56,278.00</u>	29,87,142.00
Total		<u>43,28,838.55</u>

Utilisation Certificate (Schedule 13 and 14)

Certified that against the Grant-in-Aid of Rs. 1,24,77,000 received from the Government of India, Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training, New Delhi during 1992-93, a total sum of Rs. 1,44,19,359.21 paise including excess expenditure of Rs. 18,95,306.88 paise as at 31.3.1992 has been utilised on recurring expenditure during 1992-93, thus leaving an overspent balance of Rs. 19,42,359.21 paise which has been carried over for adjustment during 1993-94, as indicated in Schedule 13.

It is also certified that Non-recurring Grants/Plan Grant received were utilised as indicated below and as also indicated in Schedule 14.

1. Out of the grant-in-aid of Rs. 10 lakh received during 1988-89 for Renovation of class rooms, an amount of Rs. 1,55,988 was utilised during 1989-90, the amount of Rs. 56,335 was utilised during 1990-91 and the amount of Rs. 7,78,691 was utilised during 1991-92. The balance of Rs. 10,361 including Rs. 1375 received towards cost of tenders has been utilised in full during the year 1992-93.
2. Out of the grant-in-aid of Rs. 9.50 lakh (Rs. 8 lakh received during 1990-91 and Rs. 1.50 lakh received during 1991-92) for purchase of office equipment (Computer) plus interest of Rs. 38,419 received from short term investment of the grant an amount of Rs. 9,78,670.45 paise had been utilised during 1991-92. The balance of Rs. 9,748.55 paise has been utilised in full during the year 1992-93.
3. Out of the Annual Plan Grant-in-aid of Rs. 28.50 lakh received during the year 1991-92, an amount of Rs. 15,28,413 had been utilised during 1991-92. The balance of Rs. 13,21,587 has been utilised in full during the year 1992-93.
4. Out of the Annual Plan Grant-in-aid of Rs. 30 lakh, received during the year 1992-93, an amount of Rs. 29,87,142 has been utilised during the year leaving a balance of Rs. 12,858 which has been carried over for utilisation during 1993-94.

THAKUR, VAIDYANATHI AIYAR & CO.
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Chairman

M. WADHWANI
Director &
Member-Secretary

G.C.L. JONEJA
Hony. Treasurer

(R. Balachander)
Partner

Dated: 28th August, 1993

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 15 : Part B – Funds Deposits and Advances

<i>Particulars</i>	<i>Rs.</i>
<i>Receipts</i>	
Life Membership Capital Fund	
Consultancy Support Fund	2,48,475.00
Corporate Membership Capital Fund	13,830.00
Staff Benevolent Fund	30,500.00
Research Endowment Fund	15,528.33
Gratuity Reserve Fund	1,74,084.00
Annual School Prize Fund	5,52,993.89
Deposits	119.00
Miscellaneous Items	14,715.00
Fixed Deposit with Banks	92,025.80
Ford Foundation IV – Interest (Net)	23,45,220.00
	241.56
Total	<u>34,87,732.58</u>
<i>Payments</i>	
Research Revolving Fund	
Travelling Allowance	1,49,791.54
Computer Fund	37,734.00
Deposit from IAMR for Construction of Additional Floor on Institute Building	4,510.00
Deposit with UTI GMIS-92 (II)	1,54,867.00
Deposits	21,24,000.00
Miscellaneous Items	1,73,653.00
Advances to Staff for Expenses	10,959.00
	9,340.04
Total	<u>26,64,854.58</u>

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI

Schedule 16 : Part C — Receipts for Project, Programmes, etc.

<i>Particulars</i>	<i>Rs.</i>
<i>Receipts</i>	
Grant from Ministry of Urban Development for Centre for Urban Studies and Internal Receipts	27,39,761.00
Grants from Department of Personnel & Training for Advanced Professional Programme in Public Administration	9,95,000.00
Other Programmes from Department of Personnel & Training	4,95,877.00
Other Programmes	28,992.00
Grants from ICSSR for Research Projects/Studies	40,469.00
Other Research Projects/Studies	21,33,852.00
Fee for Consulting Assignments	9,25,648.00
Total	<u>73,59,599.00</u>
<i>Payments</i>	
Centre for Urban Studies	21,08,831.00
Advanced Professional Programme in Public Administration	10,39,793.00
Other Programmes assigned by the Department of Personnel & Training	3,84,742.00
Other Programmes	40,719.00
Research Projects/Studies from ICSSR	84,208.84
Other Research Project/Studies	18,62,806.29
Consulting Assignments	10,92,017.60
Total	<u>66,13,117.73</u>

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION, NEW DELHI**Schedule 17 : Notes Forming Parts of Accounts for the year ended 31st March, 1993**

1. As advised by Director of Audit, Central Revenue, New Delhi :
 - (a) Income and Expenditure is accounted for on cash basis.
 - (b) No depreciation on Fixed Assets has been provided in the Accounts.
 - (c) Value of stock of stationery, paper & maintenance items as at 31st March, 1993, has not been shown in Schedule 5 of Current Assets as the same has been charged as an expenditure at the time of their purchase.
 - (d) The value of stock of Institute's publications amounting to Rs. 7,95,659.00 as at 31st March, 1993 has not been shown in Schedule 5 of Current Assets. However, quantitative records are being maintained.
 - (e) Interest accrued but actually not received on investments has not been provided in the accounts during 1992-93 as was done last year.
 - (f) A separate account is being maintained for C.P. Fund for IIPA. However, total balances have been incorporated on the liabilities and assets side in the main Balance Sheet as at 31st March, 1993.
2. Credits for certain deposits made into Institute Bank Account are outstanding and are being pursued with the Bank.
3. The format of the presentation of Annual Accounts of the Institute has been revised, consequently previous years figures have been regrouped/recast wherever necessary.

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